Board of Directors Meeting

April 7th, 2015

AGENDA
Information Network of Kansas Inc.
Board of Directors Meeting
700 SW Harrison Topeka, Kansas 66603
2nd Floor Conference Room
Tuesday April 7th, 2015
10:00am - 1:00pm CST

Consent Agenda: *Please NOTE: Any Board member may request an item be removed from this consent agenda and moved to the regular agenda for discussion.*
   March 2015 INK Board Minutes
   March 2015 INK Special Board Meeting Minutes
   March 2015 Executive Director Report
   March 2015 Network Manager Report

Contracts for Approval

The following entities request an Over-the-Counter service which will allow their government entity constituents to pay for services using credit cards and receive confirmation of payment. Development of the INK application for this service is at no cost to the government entities. This is a fee service.

- Finney County Sheriff CCH/Registered Offender (KPC)
- Finney County Sheriff Delinquent Taxes (KPC)
- Finney County Sheriff MVR (KPC)
- City of Linn Valley Utilities (KPC)
- Franklin County RWD #6 (KPC)
- City of Marysville Municipal Court (KPC)
- Kansas State University Wildcat Extension District #14 (KPC)
- Kansas Real Estate Commission (KPC)
- Kansas State Board of Nursing- Initial License Registration (KanPay)
- Kansas State Board of Nursing- License Reinstatement (KanPay)
- Kansas State Board of Nursing- License Endorsements (KanPay)

Regular Agenda:

1.	**Executive Session: Consultation with Counsel**	**30 minutes**
2.	**Executive Session: Labor Matters (PAVS)**	**60 minutes**
3.	**KBC & Single Sign On Update**	**20 minutes**
4.	**Executive Director Salary Processing Transfer**	**20 minutes**
5.	**Web and Mobile Committee Update**	**20 minutes**
6.	**Lunch**	**30 minutes**
7.	**New Business**	
8.	**Adjourn**	

Next Meeting Scheduled for May 5th, 2015

Information Network of Kansas Inc.
Board of Directors Meeting Minutes
March 3, 2015
DRAFT

The March 3rd, 2015 meeting was conducted in 700 SW Harrison, Topeka, Kansas, 66603, 2nd Floor Conference Room.

Board members and proxies present: Kathy Sachs (Kobach), Gary Landeck, Jim Clark, Joe Connor, and Scott Hill. Others present: Jim Hollingsworth, INK Executive Director, Phil Elwood of Goodell Stratton Edmonds & Palmer (INK Counsel), Duncan Friend (SOS), Shane Myers, Ashley Gordon, Wayne Dirks and James Adams (Kansas Information Consortium, LLC).

At 10:05 a.m. Sachs called the meeting to order.

Sachs requested a motion to approve the Consent Agenda. Motion was made by Hill and seconded by Clark. Motion passed.

Hollingsworth introduced Matt Veatch, State Archivist from the Kansas Historical Society. Veatch provided an overview of the INK grant to install informational kiosks in the statehouse, stating great success in the implementation and terrific customer feedback. Discussion ensued. The board asked Veatch to investigate additional kiosks in state building facilities.

Clark provided an overview of the year ending INK financials, stating no anomalies in the statements. Connor moved to accept the financial report, seconded by Hill. Motion passed.

Hollingsworth described the KDOL contract as a time and materials project to document the requirements for the development of a database of county jail inmate population for the purpose of system comparison to Unemployment Compensation recipients. It is illegal to receive UI benefits if the person is currently incarcerated. Hollingsworth further articulated that the information being retrieved from the jails may also be used for victim notification purposes. Hollingsworth stated the contract amount was anticipated to generate between $75k and $100k. Motion was made by Connor to approve the KDOL Incarceration Database contract, seconded by Clark. Motion passed.

Hollingsworth reported that the review of an approved engagement letter to retain the services of Goodell Stratton Edmonds and Palmer was evidenced by a 1999 engagement letter from the firm. Elwood removed himself from the meeting to facilitate board conversation. Hollingsworth introduced a new engagement letter to retain legal services from Goodell Stratton Edmonds and Palmer requesting approval. Motion was made by Hill to accept the engagement letter, seconded by Clark. Motion passed.

Hollingsworth introduced a revised 2015 budget as the result of an increase in revenues as identified by the Network Manager. Discussion ensued. The consensus of the board was to not alter the existing budget. No motion was made to increase the approved budget.

Myers provided an overview of the 2014 Business Plan and 2014 Strategic Plan objectives.

Elwood provided legal opinion that the provisions of the 2014 Network Manager contract did not include the contract renewal provisions for the 2014 Business Plan and 2014 Strategic Plan initiatives. Discussion ensued. Motion was made by Clark to agree with counsel's opinion and accept the results of the 2014 Business Plan and 2014 Strategic Plan accomplishments, seconded by Landeck. Motion passed.

Sachs introduced the proposed job description of the of the Project Manager position being contemplated for the continued development of the Kansas Business Center. Discussion ensued. Motion was made by Landeck to approve the description and to move forward with the posting, seconded by Clark. Hill opposed. Motion passed.

Hollingsworth provided an overview of the current status of the recovery of the Avamar backup system, stating next steps are to discuss the database recovery of the portal using simplified technology, but that the discussions will require further conversation with the NIC technicians in order to coordinate the full recovery of the portal applications.

Having no further actions, Sachs adjourned the meeting at 1:00pm.

Submitted by,

Gary Landeck, INK Board Secretary

Information Network of Kansas Inc.
Board of Directors
Special Board Meeting Minutes
March 12, 2015
DRAFT

The March 12th, 2015 special meeting was conducted via teleconference.

Board members and proxies present: Kevin Cronister (Jordan), Jim Clark, Terry Holdren, Donna Shelite (Exec Branch CITO) and Scott Hill. Others present: Jim Hollingsworth, INK Executive Director, Phil Elwood of Goodell Stratton Edmonds & Palmer (INK Counsel), Shane Myers and Ashley Gordon (Kansas Information Consortium, LLC).

Holdren called the meeting to order at 12:15pm.

Hollingsworth stated that the INK bylaws required a 5-day notice and requested a motion to forego the requirement. Motion was made by Clark to waive the 5-day requirement, seconded by Shelite. Motion passed.

Hollingsworth stated the purpose of the meeting was to discuss a request made by the Office of the State Banking Commissioner (OSBC) to amend a payment processing contract with the OSBC approved at the February 2015 regular INK board meeting. Hollingsworth stated the request was to have OSBC absorb the portal fee instead of passing the fee onto their customer. The portal fee would be netted from the scheduled OSBC fee submission due from transactions prior to sending to OSBC. Motion was made by Clark to approve the contract amendment, seconded by Shelite. Motion passed.

Having no further actions, Holdren adjourned the meeting at 12:30pm.

Submitted by,

Gary Landeck, INK Board Secretary

Executive Director Report

Submitted by Jim Hollingsworth
INK Executive Director

For Month Ending: **March 2015**

2011 – 2014 Strategies

Strategy 1	Provide increased Access to multiple entities with Kansas state, county and local entities.
Strategy 2	Demonstrate Value of collaboration with state portal to state, county and local governments.
Strategy 3	Demonstrate expanded data Distribution mechanisms to agencies and associations, business community and citizens.
Strategy 4	Implement a recoverable, scalable Infrastructure environment.
Strategy 5	Maintain a highly Secure environment to attain compliance to applicable industry standards.
Strategy 6	Accomplish Benchmarks to measure the progress toward the completion of established metrics with associated timelines.

Highlights:

I attended a four day Gartner conference. The conference provided seminars from leading vendors and Gartner senior representatives to discuss Business Intelligence and Data Analytics. I attended to gain a better understanding of the industry direction and current capability to collect data from many data sources into a single data structure (big data) and to gain further insight into what tools vendors are currently offering to extract relevant data from these sources to provide insight, direction, compliance and goal setting using the big data. I believe the KBC will serve as a template for additional projects that involve multiple entities each with multiple data sets.

I must admit I felt I was "drinking from a fire house" a bit as the extent and reach of the capabilities witnessed exceeded what INK is currently providing. Vendors are now providing data consumption capabilities to read and import directly from pdf, excel, email and also the standard data base structures sources. The analysis functionality has progressed to provide simple development in order to provide easy to understand graphing functions and goal setting measurements.

The ability to track from multiple sources of data input led to discussions at more than one seminar discussion the ethics of an organization and the warning of being clear on the boundaries of its ethics because of the volume and sensitivity of the data the company is now able to collect, not only data they collect on their own but also the growing data sets that are publicly available to augment company collected data.

There were few public sector attendees that I could locate, but Indiana provided a seminar on the use of SAP as their vendor to discuss their big data initiative to decrease the rate of infant immortality death. As in Kansas, several entities within the state have some degree of control of oversight on infants, families, hospitals, and social services. The program brought together the necessary data sets and agency oversight. I had after-hours discussions with the Indiana CFO and Operations Director. I have also reached out to the Executive Director of the Kansas Governor's Economic Council to discuss the Indiana program. The Governor has requested an economic development dashboard and the methodology may be applicable to similar approach.

I discussed the capabilities with many of the vendors and will continue to converse with them in the future. Although their goals are similar, approach, cost and results vary greatly. It's important to remember that the vendors attending paid for the ability to present to this audience. There are many more vendors offering similar services in the market who did not attend. If any pursuit of these capabilities is undertaken, it will be important the initiative clearly define what the goals of the project will be to find a best fit.

At the last board meeting, I was requested to provide notification of all system outages when they occur. To accommodate the request I have added a separate section that will provide the number and date of each outage incurred for the given month. All outage

documentation is forwarded to INK counsel for review and penalty assessment. Documentation is available upon request and will be provided in the annual contractual assessment.

Documented System Outages:

Date	Reported Duration	Time Restored
1/5/15	15 minutes	11:05 AM
2/8/15	1 hour 11 minutes	4:13 AM
2/11/15	1 hour 40 minutes	8:04 AM
2/11/15	2 hours 24 minutes	12:01 PM
3/9/15	46 minutes	4:05 PM

State Entity Grants:

December 2014 Grant Submissions
KDOR: Mobile Technology
- KDOR is requesting $21k to purchase equipment to assist in the development of mobile applications.
- A member of the INK board of directors needs to be appointed to facilitate the meeting of the INK Grants committee to discuss, score and provide funding recommendation of the grant.
- As a reminder, the grants committee consists of the three Chief Information Technology Officers for the three branches of state government and one member of the INK board. The INK executive director and network manager serve as staff to the committee.
- The board member selection will be discussed at the Dec INK board meeting.
- KDOR withdrew their grant request at the January 2015 INK Bd meeting

Prospective Grants
Ks Board of Regents: Credentialing data gathering.
- Discussions were held with Elaine Frisbie of the Board of Regents to discuss the ability to utilize INK grant funds to facilitate the gathering of credentialing information from several agencies in their effort to provide feedback to the Governor's office and other regent institutions to better understand the status of professionals in the state and their continuing education and work location.
- Met with Sec. Clark to discuss the initiative. Clark suggested using students to perform the data gathering.
- Met subsequently with Regents to discuss next steps and they have halted the request due to declining resources and the unknown circumstances with the upcoming legislative session.
- We agreed to meet again after the session to assess the capability of moving forward.

Active Grants
KSHS Statehouse Visitor Center:
Approved: May 2014
Approved Amount: $60,000
Spent to Date: $47,132.97
Amount Remaining: $12,867.03

- **Interactive Kiosks for Capitol Visitor Center Lobby**
  Acquisition, installation, and configuration of the hardware and software to support three (3) touchscreen interactive kiosks for the Capitol Visitor Center lobby. $60,000
- **Building Directory Location Services Application**
  Development and implementation of a building directory and location services application to guide visitors to their desired location in and around the Capitol. The directory and location application will be delivered through the interactive kiosks and, if feasible, on the web and via a mobile app. $10,000
  Functionality and product selection discussions continue
- The Historical Society has been working with Four Winds to fulfill the INK grant requirements. Members of the committee are Terri Clark, Barry Greis, Todd Fertig, Roderick Patton, Jennie Chinn, Jesse DeGarmo, Matt Veath and Mary Madden. They have decided on two 48' touch screen monitors behind the Capitol Visitor Center information desk. Anthony Fadale (State Accessibility Coordinator) has been an adviser on the height and placement.
  Four Winds is going to send them a cost estimate by Friday the 29th to do the following:

1. Wayfinding
    How to get to the building's public spaces
    Search by or browse by: names (people and spaces), map
2. Find Your Legislator by Kansas map (Legislative Resources source for data)
3. Events--"What's Going On" (At this point it will be information provided by KLISS)
4. "One of a Kind" tour, highlights of 13 locations in the Capitol, a very basic self-guided tour.
    Four Winds may also be able to provide them with the ability to do all the mobile app tours too,
    the purpose of the second INK grant. Four Winds plans to provide them with a separate estimate
    by the end of next week.

- Progress continues with the installation of the wiring of the kiosks. They have had to make one change with the completion date due to unforeseen delays with graphic design element. The completion date is now January 5 or 6. Barry Greis is working with Tom Kelly and Terri Clark on routing power and network cables and removal of marble from the floor to accommodate the kiosk base so it is flush with the floor.
- Received and have paid invoices to Four Winds for the kiosk hardware and software components.
- Two large touch screens have been installed on the east wall next to the information desk at the visitor entrance.
- **Received and have paid invoices to Four Winds for professional services.**

INK Initiatives:

KBC Restricted Fund
Amount Requested: $500,000
Total Expended: **$127,873**
Remaining Balance: $372,127

Nature of Request: Explore and implement training and regulatory applications and services from a centralized destination for starting, maintaining and closing a business in Kansas

- Discussions held with representatives from MIT and GovLab. Travel and accommodations paid: **$10,044.30**
- KBC report created by Dazza Greenwood: Amount Paid: **$35,000**
- Programming performed to integrate electronic transactions for Annual Reports application from leading CPA software. Reported as 40% of all Annual Report transactions that are currently not captured electronically.
  - Invoice(s) received and paid for cost of third party programming to develop CPA electronic integration. Amount Paid: **$75.000**
- Much of this month was spent with meetings regarding this initiative. Have met with both the Content team, (SOS, Network Kansas, KDOR, KIC, INK) and the Technical Team (KDOR, SOS, KIC, OITS) to discuss and understand what functionality is desired by each team.
- It was decided that an INK project manager would not be hired until after the Phase 1, due by Sept. 2, is complete.
- There still exists process and security questions and concerns and the respective teams are working the issues to discover solutions or alternatives
- It has been reiterated in both team meetings that INK will take over the project at the conclusion of Phase 1.
- SOS has conducted two sessions of user review. The first group consisted of user groups. Attending were lawyers, CPAs and our own Mr. Landeck. Kathy conducted a walk-through of the application content. Terrific feedback was given by the group including the addition of a new tab for tax professionals that list only the forms required. There was good discussion that this group knew what they needed to do and only needed the forms to be able to do it. Having a list of the available or applicable forms would be a great service for them. The second group consisted of Labor and Revenue to review the site. Both groups appeared enthusiastic to participate.

    A group meeting was also held with SOS and KIC to review a demo of the inclusion of the content being developed by SOS into the portal. Overall, the demo was received well by SOS. As the content for the site is still being developed discussions commenced regarding the timeline of when SOS would complete the content development and when KIC may implement the content into the portal. It is important to note here that the content being developed by SOS has been accepted well by the user groups and will be a great improvement to the existing KBC content. Some of the content includes videos of Sec Kobach of explanations of the different types of business formations. The August INK meeting will include a short demonstration of the inclusion of the SOS content into the KBC structure on the portal.

- Group sessions have continued with different state user groups including Labor and Revenue. In addition, a group meeting with Labor, KIC and Revenue help desk personnel was performed to provide an overview and awareness of the new KBC layout and logon procedures.

  The work on updating the KBC site is progressing at breakneck speed. KIC continues to be "all hands on deck" to complete the changes being requested by SOS. The launch date has been extended to Sept 10th to accommodate a change to the KBC logo on all of the SOS apps, not just those that require login using the KanAccess single sign-on. Discipline for new changes will need to be undertaken to ensure the current requests can all be completed.
- KIC and I met with Kevin and his staff to discuss the announcements of both his initiatives and the KBC launch. KDOR will delay their announcement until after the launch of the KBC and will work with the public information officers of the Governor, KSOS and KDOR to develop an announcement that is acceptable to everyone.
- After discussing the expenditure with the INK Executive team, a video of the Sec of State will be included on the KBC that performs an introduction to the site and describes the new layout. The estimate for the cost of production is $7,800 and will be allocated to the KBC Restricted Funds account.
- The new KBC site will be demonstrated at the Sept INK board meeting.
- $7,800 of the KBC Restricted funds was used to develop a video message from Secretary Kobach welcoming visitors to the new KBC.
- The site availability was publicly announced after a week of "soft launch". Governor Brownback, Secretary Kobach and Secretary Gordon (KDOL) held a press conference on the main floor of Memorial Hall on Friday Sept. 26th.
- Continued expansion of the site is on hold until discussion of Phase II of the KBC has been performed and approval of 2015 INK business plan.
- 2015 Business plan approved at January meeting. Will be conducting meetings with SOS and others to develop the scope and strategy of the KBC development for 2015.
- **KIC is currently reviewing SOS documentation for level of effort to perform. Under review are the account management, payment functionality and the specific SOS applications contained in the KBC suite. These are two separate yet connected initiatives involved. The plan is to provide for the board the level of effort and estimated timeline to perform in order to determine whether additional resources should be acquired to accelerate one, none or both initiatives.**

KDWPT RFP
- The contingency contract if the bid was successful has been executed. The contract asserts INK's financial support for the RFP. Revenue generation for INK is negotiated to return 60 – 80% of the potential revenue within the first three to five years.
- The RFP was submitted on time.
- **As of the date of this report, no correspondence has been received from KDWPT.**

Avamar Updates
- The Va. and Tx. facilities were upgraded to Avamar v7.
- KIC notified INK that the NIC server experienced extremely high CPU utilization and required restarting. Although not confirmed, it is believed the Avamar update and the Oracle database version may be causing the issue.
- Updates to the Avamar server have been postponed since 5/13/14 so as to not destabilize the portal and agency applications.
- Currently, the Texas facility is being used to test an upgrade the Oracle database and further test that the backup can be run successfully. NIC is working closely with Oracle and Avamar technicians. If the test is successful, the solution will be deployed in the Va. facility.
- Once the Avamar backups are reinitiated, the system will go back to the last update and begin replicating the changes to the INK Avamar server.
- Met with Mit Winter or Alexander Open Systems (AOS) and EMC representatives to discuss the upgrade of INK's Avamar server to increase capacity and uplift the operating system.
- The upgrade will require coordination with KIC/NIC technicians to ensure operating system compatibility.
- I have requested that AOS provide capacity reports on the existing INK Avamar server to determine the timeline for the requirement to increase the size of the memory.
- Preliminary bid for the upgrade is approximately $27k. This amount is essentially the same amount expended for the current server with the increase of memory from 2 terabytes to 8 terabytes.
- NIC successfully upgraded Avamar source to version 7.
- Backup to INK Avamar has resumed. NIC has implemented VDMK backup following Robert Brady and Minihan's requests. This reconfiguration of the backup will provide a greatly reduced time to recover the Avamar from days or weeks to hours.
- Currently waiting for Avamar backup to catch up in order to calculate load capacity and ongoing memory storage requirements. Have talked with AOS and EMS to have them provide the capacity reports.
- Capacity reports have been received and are under review. The reports are going to be used to determine if an upgrade of the Avamar hardware will be required based upon the operating system upgrade performed by NIC

- at the source and the volume of backup data currently being received from NIC due to the reconfiguration and upgrade of the operating system changes.
- It has been determined from the capacity reports and rate of increase in data in the Avamar, that no new server will be needed but should be monitored over the next couple of years. The intent of the review was to determine if more space was going to be required in the near future. The Avamar needed to be uplifted to a new Avamar operating system version and if the box was to be lifted as well, we would have lifted both together. Analysis reveals that only the software will have to be upgraded. Moving to the new software aligns our versioning to the NIC corporate data center(s). In addition to the software uplift, NIC has reconfigured how the data is being is sent to the INK Avamar, greatly reducing our memory footprint requirements and improvements in the software upgrade may also decrease the size of the files. Lastly, the storage provider contractor from Data Edge believes the recovery of the portal will be accomplished with greater ease and speed. Once the upgrade has been completed and performing correctly, we will schedule this year's recovery of the Avamar system into an environment contracted with Data Edge.
- Much of the month has been dedicated to re-establishing the backup file retentions. This required some time in order to allow the system to automatically delete backup files that were greater than two days old. Part of the solution was to turn off the backup of the Oracle database. This particular backup file is very large and was hindering the ability of the Avamar to complete the backup process, including the deletion of the unneeded files. Therefore, after the Oracle backup was discontinued, the Avamar was able to delete the unneeded backup files over a two week or so period. However, as a result of turning off the Oracle backup, it will take several days now to "catch up" with the backups that were not performed.
- As recent as today, we received notification of the Avamar reaching capacity. NIC is working with EMC to delete the partial and older files from the server so that the backup of all of the required files may proceed.
- As soon as we are comfortable that all of the required files have caught up and are present, we will move quickly with performing a recovery of the files. Recovery should not require the resources of NIC. INK is utilizing consultants from DataEdge and facilities from Cordero to perform the recovery. The board will be informed of the recovery date once it has been established.
- The KS Avamar upgrade is scheduled for Monday, November 3rd starting at 9:00 AM Central.
- The upgrade to V 7.1 addresses a few security issues, then EMC will apply the solution for the Bash vulnerability.
- Once the upgrade has been performed we will move to scheduling the recovery using Data Edge as the lead contractor to oversee the transfer of the files to a separate Arizona facility to reestablish the environment.
- Conference call held with participants to discuss change in file structure type to better facilitate the reconstruction of the files. It should be noted here that the recovery of the portal requires the transfer of all files for the portal. The transfer of the files is constricted by the amount of data that can be transferred to the offsite facility. INK contractors anticipate 3 days to perform the transfer. I have requested a mechanism from OITS to gain a larger throughput.
- Over the holiday weekend, the attempt was made to begin the transfer process. This has proven to be more difficult than expected given the personnel at OITS and INK's contractor are both performing the transfer for the first time. Several issues surfaced with passwords and access. In addition, OITS expressed its concern with transferring a large amount of data across the state network and the effect it may have on the agency's business.
- Once the transfer of all the files is completed, INK contractors will begin the process of reconstruction of the file structure and internal communications. This process is expected to take 24-48 hours. It is in this reconstructive process that the request for the new file structure is designed to accelerate.
- NIC personnel expressed their concern that this change is not best practice and may require executive approval to continue. INK's contractor requested that NIC personnel contact the EMC vendor engineer to discuss the change believing that their concern is based upon white papers for typical installation and that the change is supported by the software. NIC agreed to research.
- Communication with INK's contractor has been limited over the holiday weekend and current status will be assessed the first week of December.
- It was decided at the December INK meeting to postpone the Avamar recovery until after the January 15th network upgrade to be performed by OITS to expand network traffic throughput.
- The upgrade to the state's network has been performed. Contacted OITS who suggested we may begin the recovery process but requested we start the download on a Friday so as to create minimal interruption to the network
- Have reached out to Data Edge and iMerge consultants to determine a date to begin when everyone's calendar allows.
- The contractor to review the website once it was recovered was hospitalized but should be out soon we are told. DataEdge consultants have requested a conference with NIC to discuss recovery of the Oracle database. The virtual machines associated with the portal recovery was performed relatively quickly. The database is very large and DataEdge consultants are seeking to recover the platform using tools provided by the Oracle/Avamar for restoration. The call is being scheduled.
- **Two software updates have been applied to the parent Avamar. The update did not affect the local installation.**
- **DataEdge and NIC system recovery consultants are reviewing the recovery documentation for the recovery of the application database. We expect to begin the recovery during the month of April.**

KDOL Incarceration Database and Victim Notification Project
- Sec. Clark introduced an opportunity to participate in a Ks Dept of Labor initiative to develop a state-wide database of prisoner population in Kansas. This is primarily a fraud detection initiative to provide KDOL and other state entities with the ability to search the inmate database to ensure state benefits are not being issued

to ineligible participants.

INK/KIC participation has been described as hosting a vendor developed application and providing a project manager to develop the database and agency interactive scripting to search the database.

We are very early in the investigation however KDOL is motivated to move the project forward as quickly as possible.

I have met with Sec. Clark and Gordon Lansford (Exec Dir for KCJIS) and KIC and I are meeting with the Sec of Labor on Friday August 29.

Hosting third party software is a new venture for KIC/NIC. I have asked KIC to review their sister states to determine if any ancillary services have been built from the third party vendor's database. The prospective third party vendor has installations in 48 other states.

- INK and KIC met on two occasions with KDOL to discuss the scope of the project. We had concerns that we were receiving conflicting information depending upon with whom we spoke. We met with the CIO of KDOL (Mike Burgess) and feel comfortable with the scope as described.
- We are currently developing a time and materials bid to develop a database of incarcerated individuals throughout the state. Input is to be received from the individual counties and local sheriff's departments and eventually the Dept of Corrections.
- Our intent is the provide a bid for services by the week ending October 3rd.
- We have submitted a proposal to KDOL for the development of a database of county jail inmates to provide the ability of KDOL to compare unemployment benefits compensation prior to issuance. In addition, it is desired that the database provide a mechanism for victim notification of inmate release. The proposal was developed using the current information and requirements known. KDOL has acquired a grant to pay for the development. The proposal amount is $370,000 with 20% annual maintenance. It is anticipated that other state agencies involved in entitlement programs may also use the database to check for ineligibility as well.
- There are many steps left to perform such as requirements gathering and contract development, but the pivotal participation is with the county sheriffs and their data submissions to the data base. Although yet unknown, it is anticipated there will be multiple core systems at the county sheriffs' offices thus possibly requiring multiple input functionality requirements.
- A conference call is being scheduled to discuss the project.
- A conference call was held with KDOL, KCJIS and Sherriff's Association. The Sheriff's Association expressed great concern that the project is progressing without their input.
- KDOL agreed to change the scope of the INK engagement to include only the research into the requirements of the integration.
- INK and KIC have resubmitted a revised proposal of the request. The total cost of the research was reduced to $100k. It is anticipated that the information will be used to develop an RFP.
- KIC have expressed concerns with the exclusion of INK from bidding if we develop the requirements for an RFP.
- The proposal has been delivered to KDOL and Secretary Gordon has signed the proposal. The proposal will be discussed at the December INK board meeting.
- Contract to perform initiative is underway. Meeting will be held the first part of January to discuss with all interested parties the scope of the project for additions or objections.
- Met with members of the Sherriff's Association, Dept of Labor: Fraud detection, and KIC
- Developed survey to send to County Sheriffs to discover average inmate population, type of jail management system being utilized and whether a victim notification mechanism is currently in place.
- Sandy Horton will introduce the project and the survey at the upcoming Sheriff's Association meeting.
- Will regroup following to determine next steps.
- Have received revised contract from Dept of Labor. Currently under review.
- Contract has been reviewed and submitted back to KDOL for their review of changes.
- A survey was sent to all county jail sheriffs or jail managers requesting population and system information. The survey concluded and the results may be shared with the board, if so desire.
- Next steps are to have the INK Board approve the contract and then we may begin documenting the required data elements necessary to populate a database with which KDOL may check for Unemployment Compensation ineligibility. In tandem are the documentation of the data elements required to populate a victim notification system. It is important to understand that the "work" to be done is to document the requirements in order for KDOL to issue an RFP. We anticipate INK will submit a bid to acquire the data elements from the county jails and create the search routine for KDOL to use.
- **Work continues to provide a draft document for KDOL to review for RFP documentation.**
- **A draft document and project timeline was discussed at out last meeting. Further discussion will occur at our next meeting. The committee has been provided a draft copy of the RFP requirements for their review and input.**

Office of Judicial Administration
- INK was invited to attend a meeting with the OJA staff to discuss the redesign of the OJA website.
- Kelly O'Brien described the outline of the redesign stating he was interested in the steps INK performed to redevelop the state home page.
- Ashley Gordon and I attended and provided some insight into the steps performed and made suggestions to them emphasizing the value of surveying their customers for functionality.
- O'Brien asked if INK grant funds were available. I responded in the affirmative.
- They will be meeting with the stakeholders to discuss next steps.
- Kelly informed me that I have been identified as a member of the ecourt steering committee and asked if I would be willing to participate. Obviously, I said yes.

- I received a call from OJA requesting that I represent INK on the technical committee for the OJA website rewrite.

State Participation

Information Technology Executive Council (ITEC): (Executive council comprised of private and public representatives charged with the adoption of IT policies for the state enterprise (All Branches) ITEC chairmanship is rotated every year between the three CITOs.)
- Met July 22nd. INK presented to the council an overview of INK, KIC and highlighted the new state portal. Shane Myers, James Adams and I presented.
- The default IT Security Policy was introduced and explained by the Chief Information Security Council. The Council accepted the draft but did not approve the policy. Approval will be on the next meeting's agenda. Next meeting scheduled for October.
- Did not meet in Sept. Next meeting scheduled for October.
- Met Oct. 28. There was an insufficient number of attending members to have a quorum present. Discussions ensued regarding updates from the Legislative and Executive branch CIOs.
- The proposed default security policy was discussed and several questions from agency respondents were discussed. The members stated the policy was well written and useful.
- I expressed that the intangible benefit of this policy is the inclusion of the Regents institutions to be bound to this document. This is the first instance where the Regents were not exempted from ITEC policy.
- Sachs discussed the current status of the ITIMG and the contract with Entrust. She recommended the approval of Entrust as an additional registration authority for the state. The consensus of the group was to agree with the recommendation. Further steps will need to be taken to gain the approval of the absent members in order to legitimize the request.
- Further research into the charter documents of ITEC revealed that the minimal attendance at the October meeting was insufficient to garner a quorum.
- A teleconference meeting was held on Nov. 3rd to validate the ITEC vote.
- The approval of the proposed security policy and the addition of Entrust as a Registration Authority for the state was adopted.
- Did not meet in December.
- Did not meet in January.
- **Did not meet in March. Next scheduled meeting is April 18th. The Chief Information Security Officer has submitted a proposal for the ITEC agenda to discuss and possibly vote on the restructure of the ITIMG to remove the direct reporting line to ITEC and to report to the IT Security Council.**

Information Technology Advisory Board (ITAB) (Agency CIOs and senior managers of state information technology ITAB is chaired by the Executive Branch CITO)
- Met Nov. 18.
- Project management graduates were presented with their certificates of completion.
- Secretary Clark updated the committee on the conversations at the JCIT and ITEC meetings.
- Nathan Ensz discussed the instructions for the 3 year IT Management & Budget agency requirement, detailing the changes from previous year's instructions.
- Did not meet in December.
- Did not meet in January.
- Met February 17.
- Sec. Clark discussed with the committee the current state initiatives and their status.
  - IT Project Summaries
  - Mobile Device Policy
  - Update on Cloud Services
  - Update on Consolidated Email
  - Update on State Ticket System
  - Information on Enterprise Security Services
  - Update on Any Other New or Upcoming OITS Services
  - 3 Year IT Strategic Plan Update
- The Cloud and Email initiatives are close to being finalized.
- **Did not meet in March**

Information Technology Security Council (State agency representatives who provide oversight and policy recommendation to ITEC regarding IT security issues for the state. The council is chaired by the Chief Information Security Officer (CISO))
- Met November 20.
- Current security issues experienced by the participating entities were discussed.
- Byers discussed the Security Survey and its purpose was to better understand the current cost of the state enterprise to manage security.
- The Security Survey was sent out on Nov. 27.
- Did not meet in December.
- Met January 15.

- Added three new voting members to the committee: KU, KState and KU Med representatives.
- Met February 19.
- Several items were discussed regarding the charter of the committee to include items such as issues with attendance and the need of adding a provision for annual review.
- **Met March 19.**
- **Agenda included the following items:**
  - **Discussions continue for the development of a committee to provide awareness of April being IT Cybersecurity Awareness month.**
  - **Questions and materials for state security training.**
  - **ITEC 7300 Charter changes**
  - **Policy subcommittee update and inclusion of social media into the policy**
  - **Topics for upcoming year's meetings.**

Kansas Partnership for Accessible Technology (KPAT) (The Kansas Partnership for Accessible Technology (KPAT) addresses web and information technology accessibility issues and provides related policy, standards, guidelines, and procedural recommendations. KPAT is chaired by the state Accessibility Coordinator, Cole Robinson)
- Did not meet in Nov.
- Did not meet in December.
- Did not meet in January.
- Did not meet in February
- **Did not meet in March**

Information Technology Identity Management Group (ITIMG) (State agency, universities, external organizations and Secretary of State representatives who meet to develop policies and regulations to forward the usage and adoption of electronic identity management through the use of Public Key Infrastructure (PKI) The group is chaired by Kathy Sachs).
- The group continues to review the offering from Entrust. The current contract for digital certificate provisioning is performed by Symantec. The group is evaluating the Entrust price, functionality and adherence to the existing state Certificate Policy. The group currently manages approximately 850 certificates for the SOS, Wolf Creek Nuclear Facility, K State, Ks Bioscience Authority.
- The group has and will continue meeting weekly to discuss and understand the Entrust opportunity. The consensus appears to be favorable for moving to Entrust as the Certificate Authority for the state. The group is reviewing existing documents, regulations, statutes and policies to prioritize the work required to accommodate the new CA.
- The Entrust model includes expanded technology that allows individual entities to perform the control over the certificate management of their users. Prior the revocation and assignment of digital certificate holders was performed solely by INK.
- It appears the Entrust solution provides for a much lower cost, and provides greater autonomy to the entities. I am in favor of the initiative.
- The Entrust offering is a part of a security products catalog maintained by the procurement division of the Dept of Administration.
- Care needs to be taken to ensure we do not too hastily move to the new model, so that we do not violate our own statutes, regulations and policies.
- Work continues to identify the documents requiring alteration.
- Sachs presented to the ITEC the current status of the ITIMG and the state's PKI initiative. As noted above, an insufficient number of ITEC members were present to constitute a quorum, however all members present were in favor of approving Entrust as an additional registration authority for the state. Steps are being taken to reach out to the absent members to gain electronic approval for the addition.
- The group continues to meet to discuss the best methods for transition to Entrust.
- We are meeting weekly with teleconference meetings with Entrust twice per week.
- Local Registration Authority training is scheduled for the first week of November. I have asked KIC to attend.
- The group continues to better understand the Entrust model and investigate the requirements of transitioning from Symantec.
- Sec of State has several hundred certificate holders that have renewed during 2014 and whose certificates will expire throughout 2015.
- Sec of State has requested using the PKI funds to request Entrust review the state's current policy with the Entrust certificate policy to ensure they are aligned. In addition, they have requested the use of the funds to acquire a 1 year contract with Symantec to facilitate the transition of the existing certificate holders.
- This initiative will be discussed at the Dec. INK board meeting.
- Payment was made to Symantec to extend the Managed PKI contract through 2015 to facilitate the transition of KSOS certificate holders and Trusted Agents to the Entrust certificate issuance.
- Work continues to modify the current Ks Certificate Policy (CP) to accommodate the required linguistic changes required for moving to the Entrust CP.
- Security office continues to work with Entrust to complete the required functionality of the Entrust portal to accommodate functional hierarchal structure.

- Progress continues with the implementation of the Entrust service offering. The Security Office is working with Entrust to begin testing with a hierarchal approach to issuance and revocation of certificates that would be controlled by the individual participating agency. This is a new service for Entrust.
- The Security office is responding to audit findings requiring multi-factor access to systems and facilities. Work continues with the design and format of the identification cards for all employees. Universities will also be participating in the Entrust initiative.
- **Good progress has been made with the transition to the Entrust certificate issuance process. Proof of concept continues with Kansas State University and the Secretary of State has received the ability to issue certificates to their users.**
- **The process will include the allotment of a requested number of certificates being provided and each of the participating entities will have the autonomous ability to manage their own users.**
- **Currently we are discussing with Entrust an approved process to issue tokens and certificates to persons who are remote from Topeka. In some cases, the issuance of the certificate and the password to use the certificate are two different methods. It is important that both processes do not violate the state's certificate policy AND does not violate the Entrust certificate policy.**

GIS Policy Board (The Kansas GIS Policy Board is responsible for the development of standards, strategies, and policies that emphasize cooperation and coordination among agencies, organizations, and government entities in order to maximize the cost effectiveness of GIS by creating public and private partnerships throughout Kansas.)
- Although unable to attend the meeting in Oct, the group received presentation from Sara Stack Ph.D from KU describing the Kansas Dual Relay and Telecommunications Access Program (TAP)
    - Provides specialized telephones to people with disabilities who have trouble using a phone Regulated by Kansas Corporation Commission
    - This group provides the following services: demonstration, assessment, regarding eligibility and funding applications, training, reassignment of durable medical equipment and assistive technology.
    - The term "telecommunications relay services" means telephone transmission services that provide the ability for an individual who is deaf, hard of hearing, deaf-blind, or who has a speech disability to engage in communication by wire or radio with one or more individuals, in a manner that is functionally equivalent to the ability of a hearing individual….
    - 476 Kansans receive accessible telecommunications (telephones, signaler-auditory and visual, CapTel phones, remote pendants, in-line dialers)
- Did not meet in December.
- Did not meet in January.
- Attended Dept of Commerce GIS Conference in Overland Park. The conference featured speakers from the national level and Oklahoma and Nebraska. The meeting was designed to creation discussion about the continued expansion of broadband access. The meeting was well attended with standing room only in the break-out sessions. The break-out sessions concentrated on lesson's learned and future development. Two of the statements from the key note speakers, Stan Ahlerich and Stanley Adams of Dept of Commerce were the comparison of broadband to the economic advantage of cities being close to a river, then the railroad, then the highway. Broadband is the seen as the new highway construction and without it, cities will face difficult times to attract new businesses.
- Did not meet in February.
- **Did not meet in March.**

INK Executive Director Board FY 2014 Meeting Follow Up Items:

July:
Complete the execution of the Network Manager contract: **Completed**

August:
Revise Executive Director Goals for review at September meeting. **Completed**

October:
Develop a project manager position description for the November meeting.
Completed

November:
Provide list of Executive Director Duties performed for board discussion.
Completed

December:
Send 2015 INK Budget to the Board. **Completed**
Send the Executive Director Duties with critical items denoted. **Completed**
Send December grant requests to the Board. **Completed**
Schedule and perform grants committee meeting. **Completed**
Schedule and perform portfolio analysis meeting. **Completed.**

January:
Add KDWPT financial commitment to 2015 budget: **Completed**
Schedule PAVS meeting with committee: **Completed**

March:
Add system outages to Executive Director report: **Completed.**

INK Executive Director 2014 – 2015 Goal Tracking:

APPROVED: September 2014

1. Provide additional oversight of project development and upgrades/fixes, with additional reporting to the board of the responsiveness/timeliness of KIC. **COMPLETED**
2. Set up a clear monthly reporting matrix for the new strategic plan. **COMPLETED**
3. Include grant investments in annual business plan budget and agency requested grants using the approved grant procedures and timelines.
4. Create orientation booklet for new board members including sit down session before first meeting. **COMPLETED**
5. Complete negotiation of the Network Manager contract and any ancillary issues related to implementation. **COMPLETED**
6. Research new products that INK, in conjunction with the Network Manager, could develop to maximize the potential of the portal. **ONGOING**
7. Identify and attend one professional development opportunity. **ONGOING**
   - *Attended State of Broadband in Kansas 2 day conference sponsored by the Ks Dept of Commerce in partnership with Schools, Health & Libraries Broadband Coalition SHLB. Several break-out sessions were provided to assess progress and discuss actionable strategies to accelerate access and utilization of broadband access. Some of the speaker organizations included US Dept of Commerce, State of Oklahoma, State of Nebraska, City of Lenexa, Topeka/Shawnee Public Library and many others. Funding and expertise were cited as two of the largest obstacles to increasing access. Interestingly, there were several smaller boutique organizations that are building out the last mile of broadband connectivity. The last mile is the connection from the broadband hub to the individual homes and businesses within a community. Shane and I discussed possible collaboration with one of these vendors. We will continue to discuss with them how INK can assist in further expanding broadband access for greater access to government information.*
   - *Attended four date Gartner Business Intelligence and Analytics conference.*
8. Identify application reduction threats and effect to Network Manager FTE support level. **ONGOING**
9. Develop a Marketing plan to expand the INK portfolio by 15% in 3 years.
10. Develop a plan to join with other states to develop a strategy to reduce development time and cost by agreeing on standards that can be implemented in multiple states.
11. Work with state branch CITO's to develop and present to Board a communication plan for legislative, judiciary and agency partners.
12. Develop and implement tool for monitoring customer satisfaction among major customers. Conduct annual survey to identify successes and improvement areas.
13. Develop customer surveys to better understand customer needs.
14. Develop set of action items following each board meeting. **ONGOING**
15. Refresh Board public website.
16. Construct a Board calendar for monthly re-occurring agenda items. **COMPLETED**
17. Meet individually with each board member at least once per year.

18. Document daily, weekly, monthly and annual position responsibilities:
COMPLETED

COMPLETED

Information Network of Kansas
Board of Directors

Kansas Information Consortium, LLC
General Manager's Report

Month Ending March 31, 2015

Inside

Executive Summary

Kansas.gov is staying very busy and productive as the month of March is wrapping up.

- Kansas.gov Business Development Managers attended two conferences this month, in support of educating existing and potential partners on our service offerings.
    - The 2015 North American Wildlife and Natural Resources conference was held March 9 through March 13 in Omaha, NE. This allowed Kansas.gov the opportunity to become educated on issues that are important to our KDWPT partner. It also provided newly hired BDM, Maria Cuevas, the opportunity to network with KDWPT staff in attendance.
    - Later in the month, Kansas.gov was represented at the 2015 Rural Water District Conference. Held in Wichita, KS, this conference provides BDMs with a platform to educate potential local government partners on our Kansas.gov products, including KanPay Counter, KanForm, and KanPay.

- Kansas.gov Business Development Managers and Project Managers had a busy month! BDMs launched 14 products and PMs launched 17 PCRs to both state and local government entities. PCRs for March include a series of framework upgrades to prepare for the portal launch of Java 8.

Please contact me if you have any questions at 785.296.7171 or via email at smyers@egov.com.

Respectfully submitted,

Shane Myers

Shane Myers, General Manager

New Service Requests & Contracts for Approval

Service Requests

No service requests during the month of March.

Contracts for Approval

Finney County Sheriff CCH/Registered Offender (KPC) – Finney County Sheriff's Department requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Finney County Sheriff Delinquent Taxes (KPC) – Finney County Sheriff's Department requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Finney County Sheriff MVR (KPC) – Finney County Sheriff's Department requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

City of Linn Valley Utilities (KPC) – City of Linn Valley Utilities requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Franklin County RWD #6 (KPC) – Franklin County Rural Water District #6 requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

City of Marysville Municipal Court (KPC) – City of Marysville Municipal Court requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Kansas State University Wildcat Extension District #14 (KPC) – Kansas State University Wildcat Extension District #14 requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Kansas Real Estate Commission (KPC) – Kansas Real Estate Commission requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Kansas State Board of Nursing- Initial License Registration (KanPay) – Kansas State Board of Nursing requests an online service which will allow government agency constituents to pay for government agency services using credit cards and ACH online and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Kansas State Board of Nursing- License Reinstatement (KanPay) – Kansas State Board of Nursing requests an online service which will allow government agency constituents to pay for government agency services using credit cards and ACH online and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Kansas State Board of Nursing- License Endorsements (KanPay) – Kansas State Board of Nursing requests an online service which will allow government agency constituents to pay for government agency services using credit cards and ACH online and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.
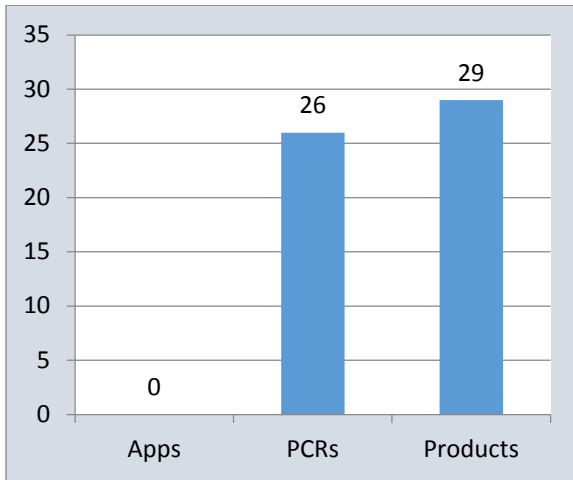
Deployment Summary

Year-to-Date

Monthly Deployments (since January 2015)

	Jan	Feb	Mar
Applications	0	0	0
Project Change Requests	3	6	17
Products	12	3	14
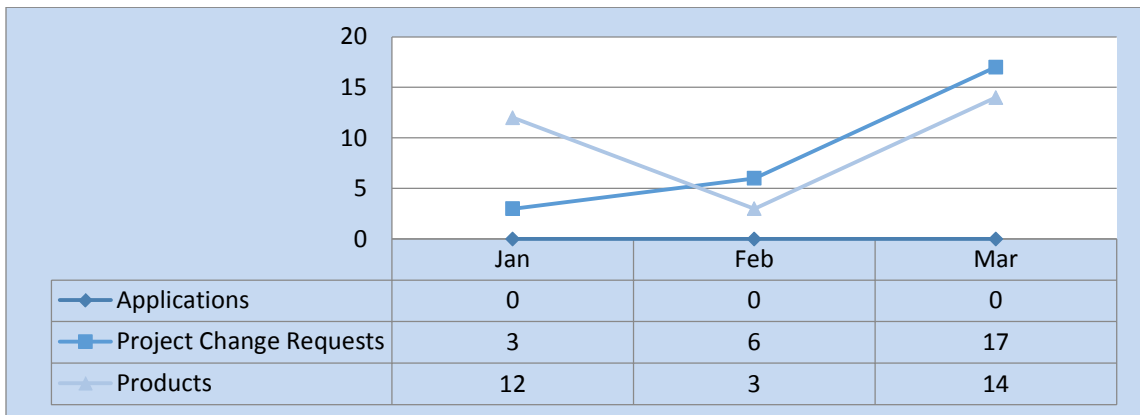
Applications Deployed

Agency	Project Name	Deployment (Month)
	None at this time	

5

Project Change Requests Deployed

Agency	Project Name	Deployment (Month)
KDOR	WebFile Homestead Claim 2014 Tax Year Update	Jan-15
KDOR	WebFile Income Tax Return 2014 Tax Year Update	Jan-15
KDOR	KBC Business Tax Registration Update Statutory Content	Jan-15
KCTA	Property Tax Add Year Round Feature	Feb-15
KIC	Kansas Business Center Application Content Update	Feb-15
KDOR	WebFile Income Tax Return Modify Help Content	Feb-15
KCTA	Property Tax 2015 Admin Enhancements	Feb-15
KREAB	Appraiser License Renewal 2015 Fee Updates	Feb-15
KSSBEO	Optometry License Portal 2015 Cycle Updates	Feb-15
KDOR	Title Lien and Registration Search (TLR) Upgrade Grails Version	Mar-15
KDOR	MVR Search Instant Access Upgrade Grails Version	Mar-15
BOTA	BOTA Search Suite Upgrade Grails Version	Mar-15
GEC	Ethics Opinion Search Upgrade Grails Version	Mar-15
KSBHA	Subscriber License Verification Upgrade Grails Version	Mar-15
KSBN	Nurse License Verification Upgrade Grails Version	Mar-15
KHP	Online Accident Reporting Update Grails Version	Mar-15
KDOA	KanView Upgrade Grails Version	Mar-15
KDWPT	Hunter Education Duplicate Cards Upgrade Grails Version	Mar-15
KSBEMS	Attendant License Renewal Upgrade Grails Version	Mar-15
KDA	Pesticide Product Registration Upgrade Grails Version	Mar-15
OJA	Court Records Wyandotte Legacy Upgrade Grails Version	Mar-15
OJA	District Court Record Search Upgrade Grails Version	Mar-15
KIC	KIC-Batch Plug-In Upgrade Grails Version	Mar-15
KIC	Portal Service Activity Feed Upgrade Grails Version	Mar-15
KBI	Limited Criminal History Search Upgrade Grails Version	Mar-15
KSSOS	TPE Direct Payment Processing Upgrade Grails Version	Mar-15

Products Deployed

Agency	Project Name	Deployment (Month)
KDOC	KanForm: Rural Opportunities Conference Registration	Jan-15
KDOC	KanForm: Rural Opportunities Conference Sponsor Registration	Jan-15
USD330	KanPay Counter: USD 330 Mission Valley District Office	Jan-15
USD330	KanPay Counter: USD 330 Mission Valley Elementary	Jan-15
USD330	KanPay Counter: USD 330 Mission Valley High School	Jan-15
BNNRLIB	KanPay Counter: Bonner Springs Public Library	Jan-15

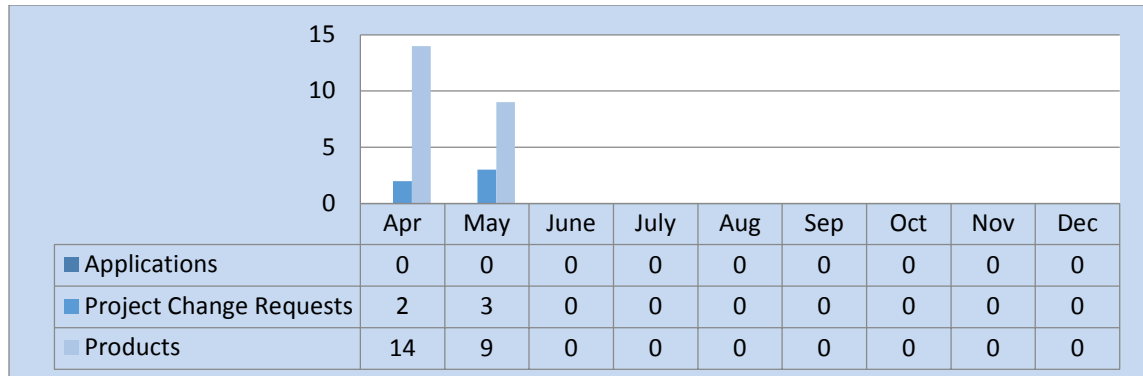|		
NWST	KanPay Counter: City of New Strawn	Jan-15
HMCOLIB	KanPay Counter: Hamilton County Library Donations ACH	Jan-15
KCC	KanPay Counter: Kansas Corporation Commission	Jan-15
ELKH	KanPay Counter: City of Elkhart	Jan-15
OVRB	KanPay Counter: City of Overbrook ACH & CC	Jan-15
OVRBPR	KanPay Counter: City of Overbrook Parks and Recreation ACH & CC	Jan-15
VLLF	KanPay Counter: City of Valley Falls	Feb-15
KSUWED14	KanPay Counter: KSU Wildcat Extension District #14	Feb-15
OVRBPR	KanPay Counter: City of Overbrook Parks and Recreation	Feb-15
CMRRLIB	KanPay Counter: City of Cimarron Library	Mar-15
CMRRLIB2	KanPay Counter: City of Cimarron Library Online	Mar-15
LNNV	KanPay Counter: City of Linn Valley	Mar-15
KCJIS	KanForm: 2015 Conference Registration	Mar-15
KCJIS	KanForm: 2015 Conference Vendor Registration	Mar-15
KUTORP	KanForm: TORP Conference	Mar-15
OGDN	KanPay Counter: City of Ogden	Mar-15
FRCORWD6	KanPay Counter: Franklin County RWD #6	Mar-15
FICOSD12	KanPay Counter: Finney County Sheriff- MVR	Mar-15
FICOSD13	KanPay Counter: Finney County Sheriff- Delinquent Tax	Mar-15
FICOSD14	KanPay Counter: Finney County Sheriff- CCH/Registered Offender	Mar-15
OVRB	KanPay Counter: City of Overbrook Cash	Mar-15
MRSVMC	KanPay Counter: City of Marysville Municipal Court	Mar-15
OSBC	KanPay: OSBC KSIMS	Mar-15

In-Development Summary

Through End of Year 2015
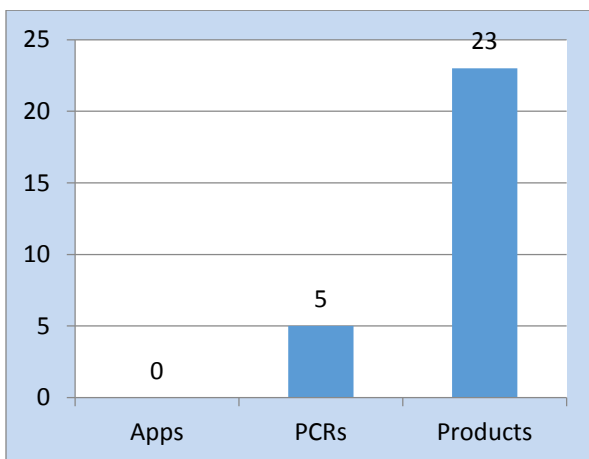
Monthly Deployments (through end of year 2015)

	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
■ Applications	0	0	0	0	0	0	0	0	0
■ Project Change Requests	2	3	0	0	0	0	0	0	0
■ Products	14	9	0	0	0	0	0	0	0

Applications in Development

Agency	Project Name	Scheduled Deploy (Month)	Schedule Variance Reason
	None at this time		

Project Change Requests in Development

Agency	Project Name	Scheduled Deploy (Month)	Schedule Variance Reason
KSBN	Education Annual Report 2015 Cycle Updates	Apr-15	
KDOR	Tax Payment Portal CCP Implementation	Apr-15	Project Scheduling Risk Realized
KREC	License Renewal 2015 Updates	May-15	
KBI	Limited Criminal History Search Remove Cancel Button	May-15	Awaiting Partner Task Completion
KDOL	Gather Requirements for Incarceration Data	May-15	

Projects On-Hold

Agency	Project Name	On-Hold Date	On-Hold Reason
KDOR	DLR Interactive Rewrite	Apr-14	Partner is working with third partner vendor to complete project.

Agency	Project Name		Apr-14	Partner is working with third partner vendor to complete project.
KDOR	Driver License Reinstatements 2011 Rewrite		Apr-14	Partner is working with third partner vendor to complete project.
KSSOS	Nightly Corporations Batch Rewrite		Jul-14	Partner requested.
KSSOS	UCC Batch Rewrite		Jul-14	Partner requested.
KIC	Kansas Service Center Application			Contingent upon another project

Products in Development

Agency	Project Name	Scheduled Deploy (Month)
ANCORWD5	KanPay Counter: Anderson County RWD #5	Apr-15
EDCOHD	KanPay Counter: Edwards County Health Department	Apr-15
KUMHRI	KanPay Counter: Kansas University Mental Health Research	Apr-15
HLCM	KanPay Counter: City of Holcomb	Apr-15
OSCORWD8	KanPay Counter: Osage County RWD 8	Apr-15
KDOR	KanPay Counter: Driver Control Office	Apr-15
KDOR	KanPay Counter: Titles and Registrations	Apr-15
KSBN	KanPay Counter: KSBN	Apr-15
USD449	KanPay Counter: USD 449 Easton	Apr-15
WOCO	KanPay Counter: Woodson County	Apr-15
SNCOPR	KanPay Counter: Shawnee County Parks and Rec	Apr-15
DCF	KanPay Counter: Department for Children and Families	Apr-15
JNCTAS	KanPay Counter: Junction City Animal Shelter	Apr-15
PLCOEMS	KanPay Counter: Phillips County EMS	Apr-15
EURKLIB	KanPay Counter: City of Eureka Public Library	May-15
SMTH	KanPay Counter: City of Smith Center	May-15
MDSN	KanPay Counter: City of Madison	May-15
MECOLIB	KanPay Counter: Meade Public Library Donations	May-15
MECOLIB	KanPay Counter: Meade Public Library	May-15
KREC	KanPay Counter: Kansas Real Estate Commission	May-15
SFCOHD	KanPay Counter: Stafford County Health Department	May-15
EDCOHD	KanPay Counter: Edwards County Health Department	May-15
WOCO	KanPay Counter: Woodson County Treasurer	May-15

Support Statistics

Summary of incoming phone calls from March 1 – March 26

Calls by Agency

■ KDOR ■ KIC ■ KSSOS ■ KBI ■ KDOL ■ KDE ■ KHP ■ KDAd ■ KDADS ■ Other

Calls by Application

■ WebFile/Homestead ■ Subscriber ■ KanPay ■ Other ■ 37 ■ KPC ■ DMV ■ KanAccess ■ UCC ■ LCH
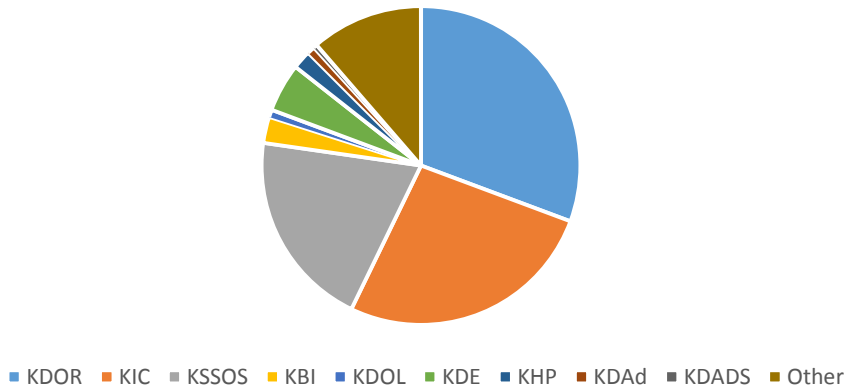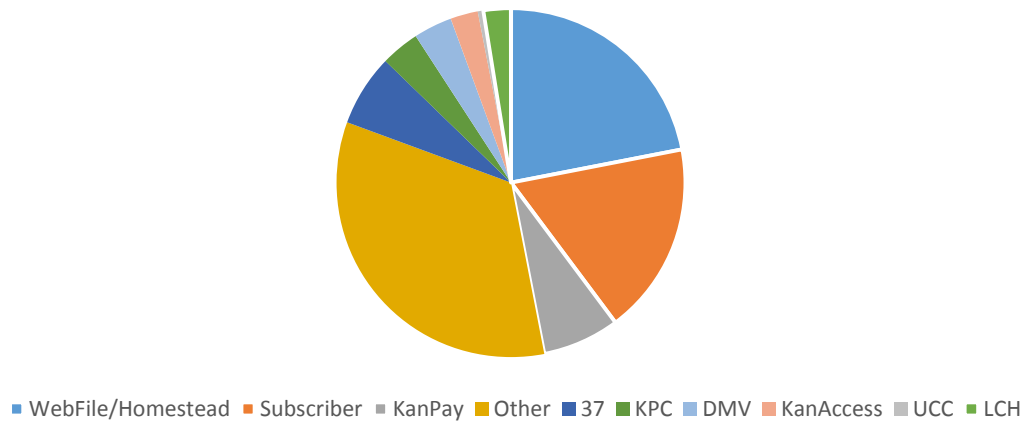
Site Promotions

The following site promotions were launched on Kansas.gov from March 1 – March 20, 2015.

Top Promoted Information
KSDE: State Assessments
LEG: Legislature in Session
KDWPT: Wetlands & Wildlife Video
Education Highlight: KSU

Kansas Business Center Updates

The below table summarizes the top 5 visited pages on Kansas.gov from March 1 – March 20, 2015.

Page	Page Views	Time on Page
Business	18,770	2:00
Services	17,991	0:50
Government	8,718	1:28
Resident	6,693	1:18
Help Center	4,335	2:35

Marketing

Agency	Service	Type	Description
KDWPT	Wetlands & Wildlife Video	Social Networking	Site Promo
KSDE	State Assessment Practice Tests Available	Social Networking	Site Promo
KSDE	Legislative Discussion	Social Networking	Statewide Interest
KSDE	Child & Adult Care Food Program	Social Networking	Statewide Interest
KDWPT	Spring Break Kansas Ideas	Social Networking	Statewide Interest
KFM	Service Award Pen Recipients	Social Networking	Statewide Interest
KDWPT	Firearms Update	Social Networking	Statewide Interest
KID	Small Business Owners	Social Networking	Statewide Interest

Post Project Surveys

	Date collected	Treated respectfully by Kansas.gov staff	Understood the process your project was to go through	As involved in the process as you wanted to be	Kept informed of projects progress	Kansas.gov met their commitments to the project timelines	Quality of the product (application or Web site)	Timely responses of Kansas.gov staff to requests/messages	Kansas.gov staff demonstrated expert knowledge in web design and development	Comments
1. 25th Judicial Dist. Youth Services – KPC	Jan 5	5	5	5	5	5	5	5	5	"System is very user friendly."
2. City of New Strawn- KPC	Feb 11	5	5	5	5	5	5	5	5	N/A

3. City of Elkhart – KPC	Feb 8	5	5	5	5	5	5	5	5	N/A
4. Mission Valley USD 330 – KPC	Feb 11, 15	5	5	5	5	5	5	5	5	N/A
5. City of Overbrook-KPC	Feb 27	5	5	5	5	5	5	5	5	N/A
6. City of Valley Falls- KPC	Feb 27	5	5	5	5	5	5	5	5	Kansas.gov Staff listened and advised different avenues of using reports and integrating with the city's current utility program and accounting system. Very responsive to emails; all questions still being fielded!
7. KDOR- Webfile Help Content Updates	Mar 3	5	5	5	5	5	5	5	5	I appreciated the extra time Laura took to make sure the project got done timely and correctly. There were a couple of times I felt like we were going in circles and not getting the information updated after specific notification. Laura was a key player in making the WebFile 2015 Help Content Updates get completed as requested.
8. KSU Wildcat Ext. Dist. 14 – KPC	Mar 13	4	4	4	4	4	4	4	4	N/A
9. Cimarron City Library –KPC	Mar 17	5	5	5	5	5	5	5	5	N/A
10. City of Marysville – KPC	Mar 20	5	5	5	5	5	5	5	5	Jenna was excellent to work [sic] and very knowledgeable! She made sure we felt very comfortable during the entire process. I was impressed with the on-site training --- much better than just trying to do everything via phone. THANK YOU for your service ☺
11. KBI – KCJIS Conference Registration – KanForm	Mar 20	5	4	4	4	4	3	4	4	The website could be a little more intuitive and up to date with a theme or graphics/fonts.
12. City of Linn Valley – KPC	Mar 23	5	4	5	4	5	5	4	5	N/A
13. KBI – Limited Criminal History	Mar 23	4	4	4	4	4	4	4	4	N/A
Total	13	63	61	62	61	61	61	61	62	
Average		4.84	4.69	4.77	4.69	4.69	4.69	4.69	4.77	