Board of Directors Meeting

June 2nd, 2015

INK Board minutes

May 5, 2015

Members present: Terry Holdren, Joe Connor, Scott Hill, Kathy Sachs, Eric Rucker (SOS), Phillip Elwood, Jim Hollingsworth, Gary Landeck, Jim Minihan

Holdren called the meeting to order at 10:00AM. Hill approved the consent agenda, with a second by Sachs.

AutoGov presentation - Jim Minihan introduced representatives from AutoGov.com. AutoGov has a product called GovBox which is designed to better track government benefits received by Kansas citizens by leveraging "public/private partnerships to share relevant data in the context of proven methodology." AutoGov CEO Gregg Phillips said his organization's strength is to leverage federal dollars to get state-sponsored projects moving for a "quick win." The project AutoGov would like to target involves Kansas rural hospitals.

Minihan said GovBox could be used as an enterprise tool to determine which citizens should or shouldn't be receiving various state benefits, by verifying DOBs and other data.

Rucker suggested GovBox could be housed within INK because it serves various state agencies and that it could become another sources of revenue for INK. Minihan said it would be presenting on this topic to agency CIOs.

Hollingsworth mentioned that compliance with privacy measures, such as HIPPA, would be an issue to surmount with GovBox. Phillips said GovBox data is encrypted both ways. Hollingsworth will also attend the AutoGov meeting with the state CIOs and report back.

Avamar update – Database download at Arizona facility has been completed. Virtual private network (VPN) is up, but there were gaps in documentation, including missing passwords. Hollingsworth said the Avamar team is working to perfect procedures, and that NIC will provide the missing passwords.

KBC single sign-on update – Might become complete in 2015, but perhaps not until Q1 of 2016. There is still a need to determine remaining requirements, and Shane Myers asked awareness from the Board that the scope of collecting those requirements is significant. Funding needs will be determined after the requirements exercise is complete.

KIC will engage KanAccess staff to help determine requirements, particularly with KDOL and KDOR. Myers asked approval to modify the 2015 Business Plan, which would push back on KDOL on incarceration project. Concern was expressed that KDOL would not like the delay because they have federal funds they have to spend on the incarceration project by a certain date.

Connor said KDOL is a supporter of INK, and that consideration should be made to finish their project on time. Myers said getting the project done on time could be difficult because the time

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of a KIC Business Analyst would have to be split between projects. Sachs suggested the KDOL incarceration project be finished on time, and to instead delay the KBC single sign-on project by two months. Hollingsworth agreed.

Holdren asked if it was still possible to finish the 2015 Business Plan as originally scheduled. Hill asked why the possible split of resources between the KDOL and KBC projects wasn't already accounted for. Myers said every effort would be made to finish the KDOL and KBC projects in 2015 as originally planned. Myers said his only main point was to make the INK Board aware of the possible impact, and that he would update the Board at a later date.

Executive Director salary transfer update - Distribution will move from Executive Branch of KPERS program to a non-state program. Efforts are still underway to confirm that benefits do not change by moving to a non-state program. During the interim, Hollingsworth will be moving the salary processing to the Dept. of Administration.

KIC mobile application development demonstration – KIC's James Adams introduced MyKansas, which is a native mobile app that can be downloaded from the Google Play store beginning in mid-June. The app can be personalized in various ways, including upcoming elections, notification of driver's license expiration, verification of medical information, hunting licenses, and court information. Information is fed to the app via participating state agencies.

Executive session #1

Connor moved that the meeting of the Information Network of Kansas be recessed for a closed executive meeting pursuant to K.S.A. § 75-4319 to discuss *employer-employee negotiations*; and that the Information Network of Kansas resume the open meeting at *KDOT executive conference room* at *12:45pm;* and that this motion, if adopted, be recorded in the minutes of the Information Network of Kansas and be maintained as a part of the permanent records of the Board. Seconded by *Hill.* Motion passed.

At 12:45pm the meeting returned to regular session. Holdren stated no action was taken during the executive session.

Connor moved that Hollingsworth and Rucker offer conditional employment to Duncan Friend as the INK/SOS Project Manager, with a salary of $85K/yr. Seconded by Sachs . Motion passed.

Executive session #2

Hill moved that the meeting of the Information Network of Kansas be recessed for a closed executive meeting pursuant to K.S.A. § 75-4319 for consultation with counsel; and that the Information Network of Kansas resume the open meeting at *KDOT executive conference room* at *1:00pm;* and that this motion, if adopted, be recorded in the minutes of the Information Network of Kansas and be maintained as a part of the permanent records of the Board. Seconded by *Sachs.* Motion passed.

At 1:00pm the meeting returned to regular session. Holdren stated no action was taken during the executive session.

Meeting adjourned at 1:05PM

Respectfully submitted,

Gary Landeck, Secretary

AGENDA
Information Network of Kansas Inc.
Board of Directors Meeting
700 SW Harrison Topeka, Kansas 66603
2nd Floor Conference Room
Tuesday June 2nd, 2015
10:00am - 1:00pm CST

Consent Agenda: *Please NOTE: Any Board member may request an item be removed from this consent agenda and moved to the regular agenda for discussion.*
    May 2015 INK Board Minutes
    May 2015 Executive Director Report
    May 2015 Network Manager Report

Contracts for Approval

The following entities request an Over-the-Counter service which will allow their government entity constituents to pay for services using credit cards and receive confirmation of payment. Development of the INK application for this service is at no cost to the government entities.

   City of Madison (KPC) –This is a fee service.
   City of Augusta Public Library (KPC) –This is a fee service.
   Finney County Fairgrounds (KPC) This is a fee service.

Regular Agenda:

1. **KBC Update**	**30 minutes**
2. **KIC Mobile Application Development Demo**	**30 minutes**
3. **PAVS Update**	**30 minutes**
4. **Executive Director Review Committee**	**30 minutes**
5. **Lunch**	**15 minutes**
6. **Executive Session: Consultation with Counsel: Outage**	**15 minutes**
7. **Executive Session: Trade Secrets: Autogov**	**30 minutes**
8. **New Business**	
9. **Adjourn**	

Next Meeting Scheduled for July 7th, 2015

Executive Director Report

Submitted by Jim Hollingsworth
INK Executive Director

For Month Ending: **May 2015**

2011 – 2014 Strategies

Strategy 1	Provide increased Access to multiple entities with Kansas state, county and local entities.
Strategy 2	Demonstrate Value of collaboration with state portal to state, county and local governments.
Strategy 3	Demonstrate expanded data Distribution mechanisms to agencies and associations, business community and citizens.
Strategy 4	Implement a recoverable, scalable Infrastructure environment.
Strategy 5	Maintain a highly Secure environment to attain compliance to applicable industry standards.
Strategy 6	Accomplish Benchmarks to measure the progress toward the completion of established metrics with associated timelines.

Strategy	Tactics	Complete	In Progress	On Target %	Canceled	Delayed (This Year)	Postponed (Next Year)	New
Strategy 1	4	0	4	100%	0	0	0	0
Strategy 2	5	0	4	80%	0	0	0	0
Strategy 3	1	0	0	0%	0	0	0	0
Strategy 4	3	0	1	33%	0	0	0	0
Strategy 5	2	0	2	100%	0	0	0	0
Strategy 6	2	0	0	0%	0	1	0	0
Total	**17**	**0**	**11**	**65%**	**0**	**1**	**0**	**0**

Documented System Outages:

Date	Reported Duration	Time Restored
1/5/15	15 minutes	11:05 AM
2/8/15	1 hour 11 minutes	4:13 AM
2/11/15	1 hour 40 minutes	8:04 AM
2/11/15	2 hours 24 minutes	12:01 PM
3/9/15	46 minutes	4:05 PM

State Entity Grants:

December 2014 Grant Submissions

KDOR: Mobile Technology

- KDOR is requesting $21k to purchase equipment to assist in the development of mobile applications.
- A member of the INK board of directors needs to be appointed to facilitate the meeting of the INK Grants committee to discuss, score and provide funding recommendation of the grant.
- As a reminder, the grants committee consists of the three Chief Information Technology Officers for the three branches of state government and one member of the INK board. The INK executive director and network manager serve as staff to the committee.
- The board member selection will be discussed at the Dec INK board meeting.
- KDOR withdrew their grant request at the January 2015 INK Bd meeting

Prospective Grants

Ks Board of Regents: Credentialing data gathering.

- Discussions were held with Elaine Frisbie of the Board of Regents to discuss the ability to utilize INK grant funds to facilitate the gathering of credentialing information from several agencies in their effort to provide feedback to the Governor's office and other regent institutions to better understand the status of professionals in the state and their continuing education and work location.
- Met with Sec. Clark to discuss the initiative. Clark suggested using students to perform the data gathering.
- Met subsequently with Regents to discuss next steps and they have halted the request due to declining resources and the unknown circumstances with the upcoming legislative session.
- We agreed to meet again after the session to assess the capability of moving forward.

Active Grants
No active grants

Completed Grants
KSHS Statehouse Visitor Center:
Approved: May 2014
Approved Amount: $60,000
Spent to Date: $58,484.47
Amount Remaining: $1515.53

- **Interactive Kiosks for Capitol Visitor Center Lobby**
  Acquisition, installation, and configuration of the hardware and software to support three (3) touchscreen interactive kiosks for the Capitol Visitor Center lobby. $60,000
- **Building Directory Location Services Application**
  Development and implementation of a building directory and location services application to guide visitors to their desired location in and around the Capitol. The directory and location application will be delivered through the interactive kiosks and, if feasible, on the web and via a mobile app. $10,000
  Functionality and product selection discussions continue
- The Historical Society has been working with Four Winds to fulfill the INK grant requirements. Members of the committee are Terri Clark, Barry Greis, Todd Fertig, Roderick Patton, Jennie Chinn, Jesse DeGarmo, Matt Veath and Mary Madden. They have decided on two 48' touch screen monitors behind the Capitol Visitor Center information desk. Anthony Fadale (State Accessibility Coordinator) has been an adviser on the height and placement.
  Four Winds is going to send them a cost estimate by Friday the 29th to do the following:
  1. Wayfinding
     How to get to the building's public spaces
     Search by or browse by: names (people and spaces), map
  2. Find Your Legislator by Kansas map (Legislative Resources source for data)
  3. Events--"What's Going On" (At this point it will be information provided by KLISS)
  4. "One of a Kind" tour, highlights of 13 locations in the Capitol, a very basic self-guided tour.
  Four Winds may also be able to provide them with the ability to do all the mobile app tours too, the purpose of the second INK grant. Four Winds plans to provide them with a separate estimate by the end of next week.
- Progress continues with the installation of the wiring of the kiosks. They have had to make one change with the completion date due to unforeseen delays with graphic design element. The completion date is now January 5 or 6. Barry Greis is working with Tom Kelly and Terri Clark on routing power and network cables and removal of marble from the floor to accommodate the kiosk base so it is flush with the floor.
- Received and have paid invoices to Four Winds for the kiosk hardware and software components.
- Two large touch screens have been installed on the east wall next to the information desk at the visitor entrance.
- Received and have paid invoices to Four Winds for professional services.
- The project has concluded.

INK Initiatives:

KBC Restricted Fund
  Amount Requested: $500,000
  Total Expended: **$127,873**
  Remaining Balance: $372,127

  Nature of Request: Explore and implement training and regulatory applications and services from a centralized destination for starting, maintaining and closing a business in Kansas

- Discussions held with representatives from MIT and GovLab. Travel and accommodations paid: **$10,044.30**
- KBC report created by Dazza Greenwood: Amount Paid: **$35,000**
- Programming performed to integrate electronic transactions for Annual Reports application from leading CPA software. Reported as 40% of all Annual Report transactions that are currently not captured electronically.
    - Invoice(s) received and paid for cost of third party programming to develop CPA electronic integration. Amount Paid: **$75.000**
- Much of this month was spent with meetings regarding this initiative. Have met with both the Content team, (SOS, Network Kansas, KDOR, KIC, INK) and the Technical Team (KDOR, SOS, KIC, OITS) to discuss and understand what functionality is desired by each team.
- It was decided that an INK project manager would not be hired until after the Phase 1, due by Sept. 2, is complete.
- There still exists process and security questions and concerns and the respective teams are working the issues to discover solutions or alternatives
- It has been reiterated in both team meetings that INK will take over the project at the conclusion of Phase 1.
- SOS has conducted two sessions of user review. The first group consisted of user groups. Attending were lawyers, CPAs and our own Mr. Landeck. Kathy conducted a walk-through of the application content. Terrific feedback was given by the group including the addition of a new tab for tax professionals that list only the forms required. There was good discussion that this group knew what they needed to do and only needed the forms to be able to do it. Having a list of the available or applicable forms would be a great service for them. The second group consisted of Labor and Revenue to review the site. Both groups appeared enthusiastic to participate.

  A group meeting was also held with SOS and KIC to review a demo of the inclusion of the content being developed by SOS into the portal. Overall, the demo was received well by SOS. As the content for the site is still being developed discussions commenced regarding the timeline of when SOS would complete the content development and when KIC may implement the content into the portal. It is important to note here that the content being developed by SOS has been accepted well by the user groups and will be a great improvement to the existing KBC content. Some of the content includes videos of Sec Kobach of explanations of the different types of business formations. The August INK meeting will include a short demonstration of the inclusion of the SOS content into the KBC structure on the portal.
- Group sessions have continued with different state user groups including Labor and Revenue. In addition, a group meeting with Labor, KIC and Revenue help desk personnel was performed to provide an overview and awareness of the new KBC layout and logon procedures.

  The work on updating the KBC site is progressing at breakneck speed. KIC continues to be "all hands on deck" to complete the changes being requested by SOS. The launch date has been extended to Sept 10th to accommodate a change to the KBC logo on all of the SOS apps, not just those that require login using the KanAccess single sign-on. Discipline for new changes will need to be undertaken to ensure the current requests can all be completed.
- KIC and I met with Kevin and his staff to discuss the announcements of both his initiatives and the KBC launch. KDOR will delay their announcement until after the launch of the KBC and will work with the public information officers of the Governor, KSOS and KDOR to develop an announcement that is acceptable to everyone.
- After discussing the expenditure with the INK Executive team, a video of the Sec of State will be included on the KBC that performs an introduction to the site and describes the new layout. The estimate for the cost of production is $7,800 and will be allocated to the KBC Restricted Funds account.
- The new KBC site will be demonstrated at the Sept INK board meeting.
- $7,800 of the KBC Restricted funds was used to develop a video message from Secretary Kobach welcoming visitors to the new KBC.
- The site availability was publicly announced after a week of "soft launch". Governor Brownback, Secretary Kobach and Secretary Gordon (KDOL) held a press conference on the main floor of Memorial Hall on Friday Sept. 26th.
- Continued expansion of the site is on hold until discussion of Phase II of the KBC has been performed and approval of 2015 INK business plan.
- 2015 Business plan approved at January meeting. Will be conducting meetings with SOS and others to develop the scope and strategy of the KBC development for 2015.
- KIC is currently reviewing SOS documentation for level of effort to perform. Under review are the account management, payment functionality and the specific SOS applications contained in the KBC suite. These are two separate yet connected initiatives involved. The plan is to provide for the board the level of effort and estimated timeline to perform in order to determine whether additional resources should be acquired to accelerate one, none or both initiatives.
- The committee has worked to define the scope of the proposed first phase of development for the KBC initiative and to provide a level of effort required. The report will be discussed at the May meeting.
- **SOS effort continues to gather state information and documents. KIC is reviewing information provided by SOS for beginning requirements gathering.**

KDWPT RFP
- The contingency contract if the bid was successful has been executed. The contract asserts INK's financial support for the RFP. Revenue generation for INK is negotiated to return 60 – 80% of the potential revenue within the first three to five years.
- The RFP was submitted on time.
- As of the date of this report, no correspondence has been received from KDWPT.

- **Mr. Myers was informed by email from state procurement that the RFP had concluded and that we were not selected. A 5 year contract was signed with the incumbent vendor.**

Avamar Updates

- The Va. and Tx. facilities were upgraded to Avamar v7.
- KIC notified INK that the NIC server experienced extremely high CPU utilization and required restarting. Although not confirmed, it is believed the Avamar update and the Oracle database version may be causing the issue.
- Updates to the Avamar server have been postponed since 5/13/14 so as to not destabilize the portal and agency applications.
- Currently, the Texas facility is being used to test an upgrade the Oracle database and further test that the backup can be run successfully. NIC is working closely with Oracle and Avamar technicians. If the test is successful, the solution will be deployed in the Va. facility.
- Once the Avamar backups are reinitiated, the system will go back to the last update and begin replicating the changes to the INK Avamar server.
- Met with Mit Winter or Alexander Open Systems (AOS) and EMC representatives to discuss the upgrade of INK's Avamar server to increase capacity and uplift the operating system.
- The upgrade will require coordination with KIC/NIC technicians to ensure operating system compatibility.
- I have requested that AOS provide capacity reports on the existing INK Avamar server to determine the timeline for the requirement to increase the size of the memory.
- Preliminary bid for the upgrade is approximately $27k. This amount is essentially the same amount expended for the current server with the increase of memory from 2 terabytes to 8 terabytes.
- NIC successfully upgraded Avamar source to version 7.
- Backup to INK Avamar has resumed. NIC has implemented VDMK backup following Robert Brady and Minihan's requests. This reconfiguration of the backup will provide a greatly reduced time to recover the Avamar from days or weeks to hours.
- Currently waiting for Avamar backup to catch up in order to calculate load capacity and ongoing memory storage requirements. Have talked with AOS and EMS to have them provide the capacity reports.
- Capacity reports have been received and are under review. The reports are going to be used to determine if an upgrade of the Avamar hardware will be required based upon the operating system upgrade performed by NIC at the source and the volume of backup data currently being received from NIC due to the reconfiguration and upgrade of the operating system changes.
- It has been determined from the capacity reports and rate of increase in data in the Avamar, that no new server will be needed but should be monitored over the next couple of years. The intent of the review was to determine if more space was going to be required in the near future. The Avamar needed to be uplifted to a new Avamar operating system version and if the box was to be lifted as well, we would have lifted both together. Analysis reveals that only the software will have to be upgraded. Moving to the new software aligns our versioning to the NIC corporate data center(s). In addition to the software uplift, NIC has reconfigured how the data is being is sent to the INK Avamar, greatly reducing our memory footprint requirements and improvements in the software upgrade may also decrease the size of the files. Lastly, the storage provider contractor from Data Edge believes the recovery of the portal will be accomplished with greater ease and speed. Once the upgrade has been completed and performing correctly, we will schedule this year's recovery of the Avamar system into an environment contracted with Data Edge.
- Much of the month has been dedicated to re-establishing the backup file retentions. This required some time in order to allow the system to automatically delete backup files that were greater than two days old. Part of the solution was to turn off the backup of the Oracle database. This particular backup file is very large and was hindering the ability of the Avamar to complete the backup process, including the deletion of the unneeded files. Therefore, after the Oracle backup was discontinued, the Avamar was able to delete the unneeded backup files over a two week or so period. However, as a result of turning off the Oracle backup, it will take several days now to "catch up" with the backups that were not performed.
- As recent as today, we received notification of the Avamar reaching capacity. NIC is working with EMC to delete the partial and older files from the server so that the backup of all of the required files may proceed.
- As soon as we are comfortable that all of the required files have caught up and are present, we will move quickly with performing a recovery of the files. Recovery should not require the resources of NIC. INK is utilizing consultants from DataEdge and facilities from Cordero to perform the recovery. The board will be informed of the recovery date once it has been established.
- The KS Avamar upgrade is scheduled for Monday, November 3rd starting at 9:00 AM Central.
- The upgrade to V 7.1 addresses a few security issues, then EMC will apply the solution for the Bash vulnerability.
- Once the upgrade has been performed we will move to scheduling the recovery using Data Edge as the lead contractor to oversee the transfer of the files to a separate Arizona facility to reestablish the environment.
- Conference call held with participants to discuss change in file structure type to better facilitate the reconstruction of the files. It should be noted here that the recovery of the portal requires the transfer of all files for the portal. The transfer of the files is constricted by the amount of data that can be transferred to the offsite facility. INK contractors anticipate 3 days to perform the transfer. I have requested a mechanism from OITS to gain a larger throughput.
- Over the holiday weekend, the attempt was made to begin the transfer process. This has proven to be more difficult than expected given the personnel at OITS and INK's contractor are both performing the transfer for the first time. Several issues surfaced with passwords and access. In addition, OITS expressed its concern with transferring a large amount of data across the state network and the effect it may have on the agency's business.
- Once the transfer of all the files is completed, INK contractors will begin the process of reconstruction of the file structure and internal communications. This process is expected to take 24-48 hours. It is in this reconstructive process that the request for the new file structure is designed to accelerate.
- NIC personnel expressed their concern that this change is not best practice and may require executive approval to continue. INK's contractor requested that NIC personnel contact the EMC vendor engineer to discuss the change believing that their concern is based upon white papers for typical installation and that the change is supported by the software. NIC agreed to research.

- Communication with INK's contractor has been limited over the holiday weekend and current status will be assessed the first week of December.
- It was decided at the December INK meeting to postpone the Avamar recovery until after the January 15th network upgrade to be performed by OITS to expand network traffic throughput.
- The upgrade to the state's network has been performed. Contacted OITS who suggested we may begin the recovery process but requested we start the download on a Friday so as to create minimal interruption to the network
- Have reached out to Data Edge and iMerge consultants to determine a date to begin when everyone's calendar allows.
- The contractor to review the website once it was recovered was hospitalized but should be out soon we are told. DataEdge consultants have requested a conference with NIC to discuss recovery of the Oracle database. The virtual machines associated with the portal recovery was performed relatively quickly. The database is very large and DataEdge consultants are seeking to recover the platform using tools provided by the Oracle/Avamar for restoration. The call is being scheduled.
- Two software updates have been applied to the parent Avamar. The update did not affect the local installation.
- DataEdge and NIC system recovery consultants are reviewing the recovery documentation for the recovery of the application database. We expect to begin the recovery during the month of April.
- The DataEdge consultants attempted to recover the Avamar platform over the weekend of April 18th. The environment was cleared and recovery from scratch was attempted. Although the entire environment was created, there existed gaps in the documentation and specific passwords that prevented the download of the Oracle database. Of note was the consultants confidence that with the passwords they would have been able to recover the platform. The NIC developers and DataEdge consultants have discussed the requirements and the recovery of the Oracle database is being resumed the weekend of April 25th. I will be able to report the results at the May meeting.
- **The recovery of the Avamar platform has been performed. There is a delay in the timing of the system testing because the vendor selected to test is recovering from a significant medical procedure. I have also received the post mortem document from the DataEdge consultant who recovered the Avamar platform. The intent of the document is to provide a step-by-step manual for recovering the platform.**

KDOL Incarceration Database and Victim Notification Project
- Sec. Clark introduced an opportunity to participate in a Ks Dept of Labor initiative to develop a state-wide database of prisoner population in Kansas. This is primarily a fraud detection initiative to provide KDOL and other state entities with the ability to search the inmate database to ensure state benefits are not being issued to ineligible participants.
  INK/KIC participation has been described as hosting a vendor developed application and providing a project manager to develop the database and agency interactive scripting to search the database.
  We are very early in the investigation however KDOL is motivated to move the project forward as quickly as possible.
  I have met with Sec. Clark and Gordon Lansford (Exec Dir for KCJIS) and KIC and I are meeting with the Sec of Labor on Friday August 29.
  Hosting third party software is a new venture for KIC/NIC. I have asked KIC to review their sister states to determine if any ancillary services have been built from the third party vendor's database. The prospective third party vendor has installations in 48 other states.
- INK and KIC met on two occasions with KDOL to discuss the scope of the project. We had concerns that we were receiving conflicting information depending upon with whom we spoke. We met with the CIO of KDOL (Mike Burgess) and feel comfortable with the scope as described.
- We are currently developing a time and materials bid to develop a database of incarcerated individuals throughout the state. Input is to be received from the individual counties and local sheriff's departments and eventually the Dept of Corrections.
- Our intent is the provide a bid for services by the week ending October 3rd.
- We have submitted a proposal to KDOL for the development of a database of county jail inmates to provide the ability of KDOL to compare unemployment benefits compensation prior to issuance. In addition, it is desired that the database provide a mechanism for victim notification of inmate release. The proposal was developed using the current information and requirements known. KDOL has acquired a grant to pay for the development. The proposal amount is $370,000 with 20% annual maintenance. It is anticipated that other state agencies involved in entitlement programs may also use the database to check for ineligibility as well.
- There are many steps left to perform such as requirements gathering and contract development, but the pivotal participation is with the county sheriffs and their data submissions to the data base. Although yet unknown, it is anticipated there will be multiple core systems at the county sheriffs' offices thus possibly requiring multiple input functionality requirements.
- A conference call is being scheduled to discuss the project.
- A conference call was held with KDOL, KCJIS and Sherriff's Association. The Sheriff's Association expressed great concern that the project is progressing without their input.
- KDOL agreed to change the scope of the INK engagement to include only the research into the requirements of the integration.
- INK and KIC have resubmitted a revised proposal of the request. The total cost of the research was reduced to $100k. It is anticipated that the information will be used to develop an RFP.
- KIC have expressed concerns with the exclusion of INK from bidding if we develop the requirements for an RFP.
- The proposal has been delivered to KDOL and Secretary Gordon has signed the proposal. The proposal will be discussed at the December INK board meeting.
- Contract to perform initiative is underway. Meeting will be held the first part of January to discuss with all interested parties the scope of the project for additions or objections.
- Met with members of the Sherriff's Association, Dept of Labor: Fraud detection, and KIC
- Developed survey to send to County Sheriffs to discover average inmate population, type of jail management system being utilized and whether a victim notification mechanism is currently in place.
- Sandy Horton will introduce the project and the survey at the upcoming Sheriff's Association meeting.
- Will regroup following to determine next steps.
- Have received revised contract from Dept of Labor. Currently under review.

- Contract has been reviewed and submitted back to KDOL for their review of changes.
- A survey was sent to all county jail sheriffs or jail managers requesting population and system information. The survey concluded and the results may be shared with the board, if so desire.
- Next steps are to have the INK Board approve the contract and then we may begin documenting the required data elements necessary to populate a database with which KDOL may check for Unemployment Compensation ineligibility. In tandem are the documentation of the data elements required to populate a victim notification system. It is important to understand that the "work" to be done is to document the requirements in order for KDOL to issue an RFP. We anticipate INK will submit a bid to acquire the data elements from the county jails and create the search routine for KDOL to use.
- Work continues to provide a draft document for KDOL to review for RFP documentation.
- A draft document and project timeline was discussed at out last meeting. Further discussion will occur at our next meeting. The committee has been provided a draft copy of the RFP requirements for their review and input.
- A draft copy of the requirements have been completed and delivered to KDOL. Next steps will be review of their comments and possible editing for refinement. Once completed, KDOL will accept the document and perform the legal work to conform the document to Kansas procurement requirements.
- **The final copy of the RFP documentation was delivered to KDOL. KDOL will next add the state legal language required and will usher the RFP through the state procurement system.**

Office of Judicial Administration
- INK was invited to attend a meeting with the OJA staff to discuss the redesign of the OJA website.
- Kelly O'Brien described the outline of the redesign stating he was interested in the steps INK performed to redevelop the state home page.
- Ashley Gordon and I attended and provided some insight into the steps performed and made suggestions to them emphasizing the value of surveying their customers for functionality.
- O'Brien asked if INK grant funds were available. I responded in the affirmative.
- They will be meeting with the stakeholders to discuss next steps.
- Kelly informed me that I have been identified as a member of the ecourt steering committee and asked if I would be willing to participate. Obviously, I said yes.
- I received a call from OJA requesting that I represent INK on the technical committee for the OJA website rewrite.
- **I received notification that I have been included in the OJA website rewrite as a member of the Infrastructure Committee.**

State Participation

Information Technology Executive Council (ITEC): (Executive council comprised of private and public representatives charged with the adoption of IT policies for the state enterprise (All Branches) ITEC chairmanship is rotated every year between the three CITOs.)
- Met July 22nd. INK presented to the council an overview of INK, KIC and highlighted the new state portal. Shane Myers, James Adams and I presented.
- The default IT Security Policy was introduced and explained by the Chief Information Security Council. The Council accepted the draft but did not approve the policy. Approval will be on the next meeting's agenda. Next meeting scheduled for October.
- Did not meet in Sept. Next meeting scheduled for October.
- Met Oct. 28. There was an insufficient number of attending members to have a quorum present. Discussions ensued regarding updates from the Legislative and Executive branch CIOs.
- The proposed default security policy was discussed and several questions from agency respondents were discussed. The members stated the policy was well written and useful.
- I expressed that the intangible benefit of this policy is the inclusion of the Regents institutions to be bound to this document. This is the first instance where the Regents were not exempted from ITEC policy.
- Sachs discussed the current status of the ITIMG and the contract with Entrust. She recommended the approval of Entrust as an additional registration authority for the state. The consensus of the group was to agree with the recommendation. Further steps will need to be taken to gain the approval of the absent members in order to legitimize the request.
- Further research into the charter documents of ITEC revealed that the minimal attendance at the October meeting was insufficient to garner a quorum.
- A teleconference meeting was held on Nov. 3rd to validate the ITEC vote.
- The approval of the proposed security policy and the addition of Entrust as a Registration Authority for the state was adopted.
- Did not meet in December.
- Did not meet in January.
- Did not meet in March. Next scheduled meeting is April 18th. The Chief Information Security Officer has submitted a proposal for the ITEC agenda to discuss and possibly vote on the restructure of the ITIMG to remove the direct reporting line to ITEC and to report to the IT Security Council.
- **Did not meet in May. Next scheduled meeting is in July.**

Information Technology Advisory Board (ITAB) (Agency CIOs and senior managers of state information technology ITAB is chaired by the Executive Branch CITO)
- Met Nov. 18.
- Project management graduates were presented with their certificates of completion.
- Secretary Clark updated the committee on the conversations at the JCIT and ITEC meetings.

- Nathan Ensz discussed the instructions for the 3 year IT Management & Budget agency requirement, detailing the changes from previous year's instructions.
- Did not meet in December.
- Did not meet in January.
- Met February 17.
- Sec. Clark discussed with the committee the current state initiatives and their status.
  - IT Project Summaries
  - Mobile Device Policy
  - Update on Cloud Services
  - Update on Consolidated Email
  - Update on State Ticket System
  - Information on Enterprise Security Services
  - Update on Any Other New or Upcoming OITS Services
  - 3 Year IT Strategic Plan Update
- The Cloud and Email initiatives are close to being finalized.
- Did not meet in April
- **Attended May meeting.**

Information Technology Security Council (State agency representatives who provide oversight and policy recommendation to ITEC regarding IT security issues for the state. The council is chaired by the Chief Information Security Officer (CISO))
- Met November 20.
- Current security issues experienced by the participating entities were discussed.
- Byers discussed the Security Survey and its purpose was to better understand the current cost of the state enterprise to manage security.
- The Security Survey was sent out on Nov. 27.
- Did not meet in December.
- Met January 15.
- Added three new voting members to the committee: KU, KState and KU Med representatives.
- Met February 19.
- Several items were discussed regarding the charter of the committee to include items such as issues with attendance and the need of adding a provision for annual review.
- Met March 19.
- Agenda included the following items:
  - Discussions continue for the development of a committee to provide awareness of April being IT Cybersecurity Awareness month.
  - Questions and materials for state security training.
  - ITEC 7300 Charter changes
  - Policy subcommittee update and inclusion of social media into the policy
  - Topics for upcoming year's meetings.
- Did not meet in April
- Attended May meeting.

Kansas Partnership for Accessible Technology (KPAT) (The Kansas Partnership for Accessible Technology (KPAT) addresses web and information technology accessibility issues and provides related policy, standards, guidelines, and procedural recommendations. KPAT is chaired by the state Accessibility Coordinator, Cole Robinson)
- Did not meet in Nov.
- Did not meet in December.
- Did not meet in January.
- Did not meet in February
- Did not meet in March
- April meeting was conducted in the statehouse. Large portion of the agenda was to demonstrate the kiosks deployed as the result of the grant from INK. Mary Madden provided a background of the development and provided a demonstration of the installation.
- Also of interest was the introduction of a tour robot. The robot was developed by the Historical Society to provide greater access to tours at the Historical Society for those students who could not attend with their classmates due to illness or inability to travel. It was fascinating. Simply built with a "Segway" type of propulsion and a tablet resting on a long pole. The pole can be extended or retracted, it is equipped with two way sound and utilizes the onboard camera to provide two way vision. I offered my daughter as a tester for remote touring. She teaches fourth grade just outside of McPherson.
- Did not meet in May.

Information Technology Identity Management Group (ITIMG) (State agency, universities, external organizations and Secretary of State representatives who meet to develop policies and regulations to forward the usage and adoption of electronic identity management through the use of Public Key Infrastructure (PKI) The group is chaired by Kathy Sachs).
- The group continues to review the offering from Entrust. The current contract for digital certificate provisioning is performed by Symantec. The group is evaluating the Entrust price, functionality and adherence to the existing state

Certificate Policy. The group currently manages approximately 850 certificates for the SOS, Wolf Creek Nuclear Facility, K State, Ks Bioscience Authority.

- The group has and will continue meeting weekly to discuss and understand the Entrust opportunity. The consensus appears to be favorable for moving to Entrust as the Certificate Authority for the state. The group is reviewing existing documents, regulations, statutes and policies to prioritize the work required to accommodate the new CA.
- The Entrust model includes expanded technology that allows individual entities to perform the control over the certificate management of their users. Prior the revocation and assignment of digital certificate holders was performed solely by INK.
- It appears the Entrust solution provides for a much lower cost, and provides greater autonomy to the entities. I am in favor of the initiative.
- The Entrust offering is a part of a security products catalog maintained by the procurement division of the Dept of Administration.
- Care needs to be taken to ensure we do not too hastily move to the new model, so that we do not violate our own statutes, regulations and policies.
- Work continues to identify the documents requiring alteration.
- Sachs presented to the ITEC the current status of the ITIMG and the state's PKI initiative. As noted above, an insufficient number of ITEC members were present to constitute a quorum, however all members present were in favor of approving Entrust as an additional registration authority for the state. Steps are being taken to reach out to the absent members to gain electronic approval for the addition.
- The group continues to meet to discuss the best methods for transition to Entrust.
- We are meeting weekly with teleconference meetings with Entrust twice per week.
- Local Registration Authority training is scheduled for the first week of November. I have asked KIC to attend.
- The group continues to better understand the Entrust model and investigate the requirements of transitioning from Symantec.
- Sec of State has several hundred certificate holders that have renewed during 2014 and whose certificates will expire throughout 2015.
- Sec of State has requested using the PKI funds to request Entrust review the state's current policy with the Entrust certificate policy to ensure they are aligned. In addition, they have requested the use of the funds to acquire a 1 year contract with Symantec to facilitate the transition of the existing certificate holders.
- This initiative will be discussed at the Dec. INK board meeting.
- Payment was made to Symantec to extend the Managed PKI contract through 2015 to facilitate the transition of KSOS certificate holders and Trusted Agents to the Entrust certificate issuance.
- Work continues to modify the current Ks Certificate Policy (CP) to accommodate the required linguistic changes required for moving to the Entrust CP.
- Security office continues to work with Entrust to complete the required functionality of the Entrust portal to accommodate functional hierarchal structure.
- Progress continues with the implementation of the Entrust service offering. The Security Office is working with Entrust to begin testing with a hierarchal approach to issuance and revocation of certificates that would be controlled by the individual participating agency. This is a new service for Entrust.
- The Security office is responding to audit findings requiring multi-factor access to systems and facilities. Work continues with the design and format of the identification cards for all employees. Universities will also be participating in the Entrust initiative.
- Good progress has been made with the transition to the Entrust certificate issuance process. Proof of concept continues with Kansas State University and the Secretary of State has received the ability to issue certificates to their users.
- The process will include the allotment of a requested number of certificates being provided and each of the participating entities will have the autonomous ability to manage their own users.
- Currently we are discussing with Entrust an approved process to issue tokens and certificates to persons who are remote from Topeka. In some cases, the issuance of the certificate and the password to use the certificate are two different methods. It is important that both processes do not violate the state's certificate policy AND does not violate the Entrust certificate policy.
- The group continues to work on review and edit current policy, statute and regulations to accommodate the recent implementation of the Entrust contract to provide digital certificates to the state. It is important to note that INK will no longer be the Registration Authority for the initiative. The Entrust solution provides for each participating entity to manage their own users, thereby eliminating any delay creating and eliminating users and discontinues INK billing procedures. OITS, KSU and SOS continue to work the steps and procedures required to be performed to make the transition from the Symantec solution. INK currently maintains a CoreFirst bank account dedicated to the PKI initiative. Funds are being dispensed from this account to support the transition.
- **The group continues to work on review and edit current policy, statute and regulations to accommodate the recent implementation of the Entrust contract to provide digital certificates to the state.**

GIS Policy Board (The Kansas GIS Policy Board is responsible for the development of standards, strategies, and policies that emphasize cooperation and coordination among agencies, organizations, and government entities in order to maximize the cost effectiveness of GIS by creating public and private partnerships throughout Kansas.)
- Although unable to attend the meeting in Oct, the group received presentation from Sara Stack Ph.D from KU describing the Kansas Dual Relay and Telecommunications Access Program (TAP)
  - Provides specialized telephones to people with disabilities who have trouble using a phone Regulated by Kansas Corporation Commission
  - This group provides the following services: demonstration, assessment, regarding eligibility and funding applications, training, reassignment of durable medical equipment and assistive technology.

- - The term "telecommunications relay services" means telephone transmission services that provide the ability for an individual who is deaf, hard of hearing, deaf-blind, or who has a speech disability to engage in communication by wire or radio with one or more individuals, in a manner that is functionally equivalent to the ability of a hearing individual….
  - 476 Kansans receive accessible telecommunications (telephones, signaler-auditory and visual, CapTel phones, remote pendants, in-line dialers)
- Did not meet in December.
- Did not meet in January.
- Attended Dept of Commerce GIS Conference in Overland Park. The conference featured speakers from the national level and Oklahoma and Nebraska. The meeting was designed to creation discussion about the continued expansion of broadband access. The meeting was well attended with standing room only in the break-out sessions. The break-out sessions concentrated on lesson's learned and future development. Two of the statements from the key note speakers, Stan Ahlerich and Stanley Adams of Dept of Commerce were the comparison of broadband to the economic advantage of cities being close to a river, then the railroad, then the highway. Broadband is the seen as the new highway construction and without it, cities will face difficult times to attract new businesses.
- Did not meet in February.
- Did not meet in March.
- Was unable to attend the April meeting.
- **Did not meet in May**

INK Executive Director Board FY 2014 Meeting Follow Up Items:

July:
Complete the execution of the Network Manager contract: **Completed**

August:
Revise Executive Director Goals for review at September meeting. **Completed**

October:
Develop a project manager position description for the November meeting.
Completed

November:
Provide list of Executive Director Duties performed for board discussion.
Completed

December:
Send 2015 INK Budget to the Board. **Completed**
Send the Executive Director Duties with critical items denoted. **Completed**
Send December grant requests to the Board. **Completed**
Schedule and perform grants committee meeting. **Completed**
Schedule and perform portfolio analysis meeting. **Completed.**

January:
Add KDWPT financial commitment to 2015 budget: **Completed**
Schedule PAVS meeting with committee: **Completed**

March:
Add system outages to Executive Director report: **Completed.**

INK Executive Director 2014 – 2015 Goal Tracking:

APPROVED: September 2014

1. Provide additional oversight of project development and upgrades/fixes, with additional reporting to the board of the responsiveness/timeliness of KIC. **COMPLETED**
2. Set up a clear monthly reporting matrix for the new strategic plan. **COMPLETED**
3. Include grant investments in annual business plan budget and agency requested grants using the approved grant procedures and timelines.
4. Create orientation booklet for new board members including sit down session before first meeting. **COMPLETED**
5. Complete negotiation of the Network Manager contract and any ancillary issues related to implementation. **COMPLETED**
6. Research new products that INK, in conjunction with the Network Manager, could develop to maximize the potential of the portal. **ONGOING**
7. Identify and attend one professional development opportunity. **ONGOING**
   - *Attended State of Broadband in Kansas 2 day conference sponsored by the Ks Dept of Commerce in partnership with Schools, Health & Libraries Broadband Coalition SHLB. Several break-out sessions were provided to assess progress and discuss actionable strategies to accelerate access and utilization of broadband access. Some of the speaker organizations included US Dept of Commerce, State of Oklahoma, State of Nebraska, City of Lenexa, Topeka/Shawnee Public Library and many others. Funding and expertise were cited as two of the largest obstacles to increasing access. Interestingly, there were several smaller boutique organizations that are building out the last mile of broadband connectivity. The last mile is the connection from the broadband hub to the individual homes and businesses within a community. Shane and I discussed possible collaboration with one of these vendors. We will continue to discuss with them how INK can assist in further expanding broadband access for greater access to government information.*
   - *Attended four date Gartner Business Intelligence and Analytics conference.*
8. Identify application reduction threats and effect to Network Manager FTE support level. **ONGOING**
9. Develop a Marketing plan to expand the INK portfolio by 15% in 3 years.
10. Develop a plan to join with other states to develop a strategy to reduce development time and cost by agreeing on standards that can be implemented in multiple states.
11. Work with state branch CITO's to develop and present to Board a communication plan for legislative, judiciary and agency partners.
12. Develop and implement tool for monitoring customer satisfaction among major customers. Conduct annual survey to identify successes and improvement areas.
13. Develop customer surveys to better understand customer needs.
14. Develop set of action items following each board meeting. **ONGOING**
15. Refresh Board public website.
16. Construct a Board calendar for monthly re-occurring agenda items. **COMPLETED**
17. Meet individually with each board member at least once per year.

18. Document daily, weekly, monthly and annual position responsibilities:
COMPLETED

Information Network of Kansas
Board of Directors

Kansas Information Consortium, LLC
General Manager's Report

Month Ending May 31, 2015

Inside

Executive Summary

Kansas.gov is staying very busy and productive as the month of May is wrapping up.

- Kansas.gov Business Development Managers and Project Managers had a busy month! BDMs launched 3 products and PMs launched 4 PCRs to both state and local government entities.

- Kansas.gov continued to meet with stakeholders for the Incarceration Database and Victim Notification System Proposal project. The proposed requirements for the RFP were well-received and the project was completed a month early.

- Kansas.gov created and delivered award submissions for the 2015 Best of the Web Award (focused on the 2014 portal enhancements), and the 2015 Digital Government Achievement Award (focused on the 2014 Kansas Business Center enhancements).

Please contact me if you have any questions at 785.296.7171 or via email at smyers@egov.com.

Respectfully submitted,

Shane Myers

Shane Myers, General Manager

New Service Requests & Contracts for Approval

Service Requests

No service requests during the month of May.

Contracts for Approval

City of Madison (KPC) – City of Madison requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

City of Augusta Public Library (KPC) – City of Augusta Public Library requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

**Finney County Fairgrounds (KPC) –** Finney County Fairgrounds requests an Over-the-Counter service which will allow government agency constituents to pay for government agency services using credit cards at government agency locations and receive confirmation of payment. Development of the INK application for this service is at no cost to the contracted government agencies. This is a fee service.

Deployment Summary

Year-to-Date
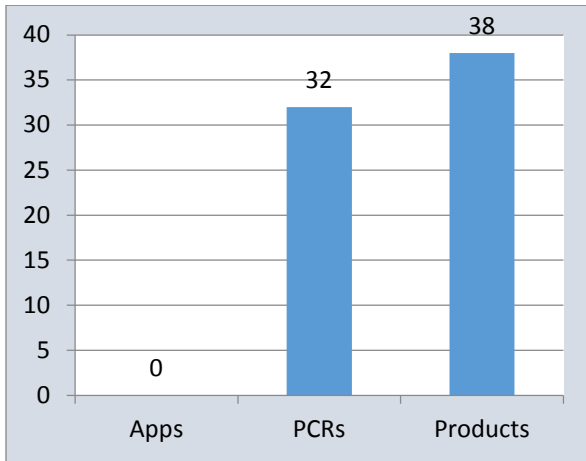
Monthly Deployments (since January 2015)

	Jan	Feb	Mar	Apr	May
Applications	0	0	0	0	0
Project Change Requests	3	6	17	2	4
Products	12	3	14	6	3
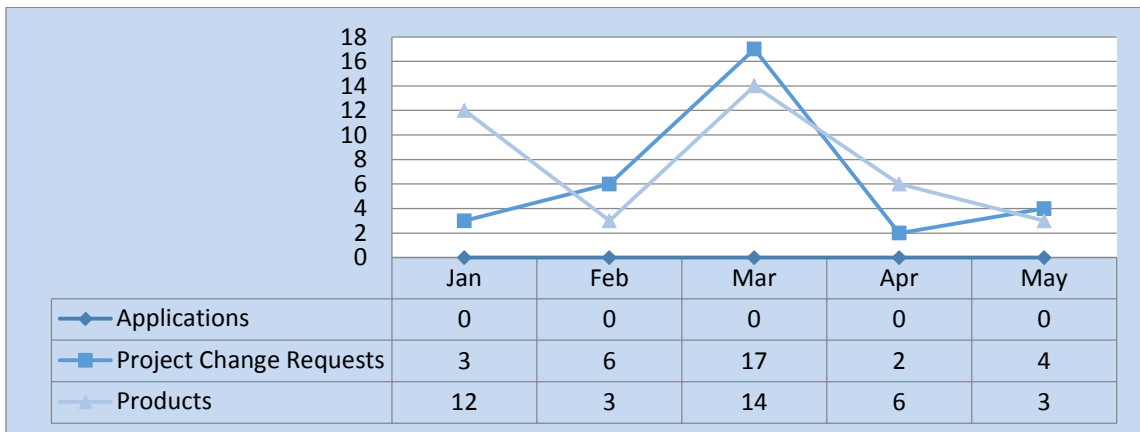
Applications Deployed

Agency	Project Name	Deployment (Month)
	None at this time	

Project Change Requests Deployed

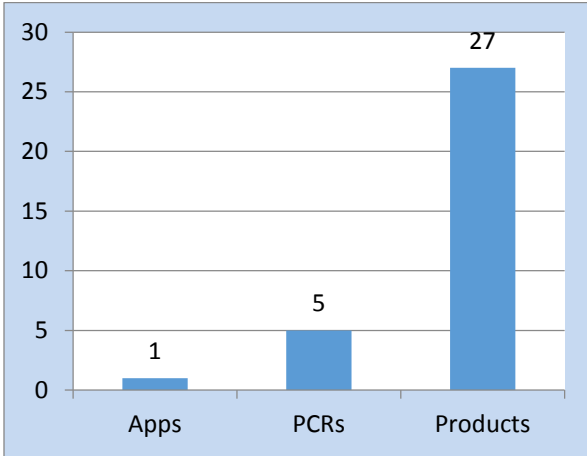| Agency	Project Name	Deployment (Month)
KDOR	WebFile Homestead Claim 2014 Tax Year Update	Jan-15
KDOR	WebFile Income Tax Return 2014 Tax Year Update	Jan-15
KDOR	KBC Business Tax Registration Update Statutory Content	Jan-15
KCTA	Property Tax Add Year Round Feature	Feb-15
KIC	Kansas Business Center Application Content Update	Feb-15
KDOR	WebFile Income Tax Return Modify Help Content	Feb-15
KCTA	Property Tax 2015 Admin Enhancements	Feb-15
KREAB	Appraiser License Renewal 2015 Fee Updates	Feb-15
KSSBEO	Optometry License Portal 2015 Cycle Updates	Feb-15
KDOR	Title Lien and Registration Search (TLR) Upgrade Grails Version	Mar-15
KDOR	MVR Search Instant Access Upgrade Grails Version	Mar-15
BOTA	BOTA Search Suite Upgrade Grails Version	Mar-15
GEC	Ethics Opinion Search Upgrade Grails Version	Mar-15
KSBHA	Subscriber License Verification Upgrade Grails Version	Mar-15
KSBN	Nurse License Verification Upgrade Grails Version	Mar-15
KHP	Online Accident Reporting Update Grails Version	Mar-15
KDOA	KanView Upgrade Grails Version	Mar-15
KDWPT	Hunter Education Duplicate Cards Upgrade Grails Version	Mar-15
KSBEMS	Attendant License Renewal Upgrade Grails Version	Mar-15
KDA	Pesticide Product Registration Upgrade Grails Version	Mar-15
OJA	Court Records Wyandotte Legacy Upgrade Grails Version	Mar-15
OJA	District Court Record Search Upgrade Grails Version	Mar-15
KIC	KIC-Batch Plug-In Upgrade Grails Version	Mar-15
KIC	Portal Service Activity Feed Upgrade Grails Version	Mar-15
KBI	Limited Criminal History Search Upgrade Grails Version	Mar-15
KSSOS	TPE Direct Payment Processing Upgrade Grails Version	Mar-15
KSSOS	Corporate Name Change Add PL Filing Type	Apr-15
KSBN	Education Annual Report 2015 Cycle Updates	Apr-15
KBP	Pharmacy License Renewal 2015 Cycle updates	May-15
KBI	Amber Alerts Admin 2015 Updates	May-15
KDADS	HOC License Renewal 2015 Cycle Updates	May-15
KDOL	Incarceration Data Requirements Gathering	May-15

Products Deployed

Agency	Project Name	Deployment (Month)
KDOC	KanForm: Rural Opportunities Conference Registration	Jan-15
KDOC	KanForm: Rural Opportunities Conference Sponsor Registration	Jan-15
USD330	KanPay Counter: USD 330 Mission Valley District Office	Jan-15
USD330	KanPay Counter: USD 330 Mission Valley Elementary	Jan-15
USD330	KanPay Counter: USD 330 Mission Valley High School	Jan-15
BNNRLIB	KanPay Counter: Bonner Springs Public Library	Jan-15
NWST	KanPay Counter: City of New Strawn	Jan-15
HMCOLIB	KanPay Counter: Hamilton County Library Donations ACH	Jan-15
KCC	KanPay Counter: Kansas Corporation Commission	Jan-15
ELKH	KanPay Counter: City of Elkhart	Jan-15
OVRB	KanPay Counter: City of Overbrook ACH & CC	Jan-15
OVRBPR	KanPay Counter: City of Overbrook Parks and Recreation ACH & CC	Jan-15
VLLF	KanPay Counter: City of Valley Falls	Feb-15
KSUWED14	KanPay Counter: KSU Wildcat Extension District #14	Feb-15
OVRBPR	KanPay Counter: City of Overbrook Parks and Recreation	Feb-15
CMRRLIB	KanPay Counter: City of Cimarron Library	Mar-15
CMRRLIB2	KanPay Counter: City of Cimarron Library Online	Mar-15
LNNV	KanPay Counter: City of Linn Valley	Mar-15
KCJIS	KanForm: 2015 Conference Registration	Mar-15
KCJIS	KanForm: 2015 Conference Vendor Registration	Mar-15
KUTORP	KanForm: TORP Conference	Mar-15
OGDN	KanPay Counter: City of Ogden	Mar-15
FRCORWD6	KanPay Counter: Franklin County RWD #6	Mar-15
FICOSD12	KanPay Counter: Finney County Sheriff- MVR	Mar-15
FICOSD13	KanPay Counter: Finney County Sheriff- Delinquent Tax	Mar-15
FICOSD14	KanPay Counter: Finney County Sheriff- CCH/Registered Offender	Mar-15
OVRB	KanPay Counter: City of Overbrook Cash	Mar-15
MRSVMC	KanPay Counter: City of Marysville Municipal Court	Mar-15
OSBC	KanPay: OSBC KSIMS	Mar-15
KREC	KanPay Counter: Kansas Real Estate Commission	Apr-15
WOCO	KanPay Counter: Woodson County Treasurer	Apr-15
SFCOHD	KanPay Counter: Stafford County Health Department	Apr-15
PLCOEMS	KanPay Counter: Phillips County EMS	Apr-15
MEDELIB	KanPay Counter: Meade Public Library	Apr-15
MEDELIBDON	KanPay Counter: Meade Public Library Online Donations	Apr-15

MDSN	KanPay Counter: City of Madison	May-15
FICOFAIR	KanPay Counter: Finney County Fairgrounds	May-15
HLCM	KanPay counter: City of Holcomb	May-15

In-Development Summary

Through End of Year 2015

Monthly Deployments (through end of year 2015)

	June	July	Aug	Sep	Oct	Nov	Dec
■ Applications	1	0	0	0	0	0	0
■ Project Change Requests	4	1	0	0	0	0	0
■ Products	16	11	0	0	0	0	0
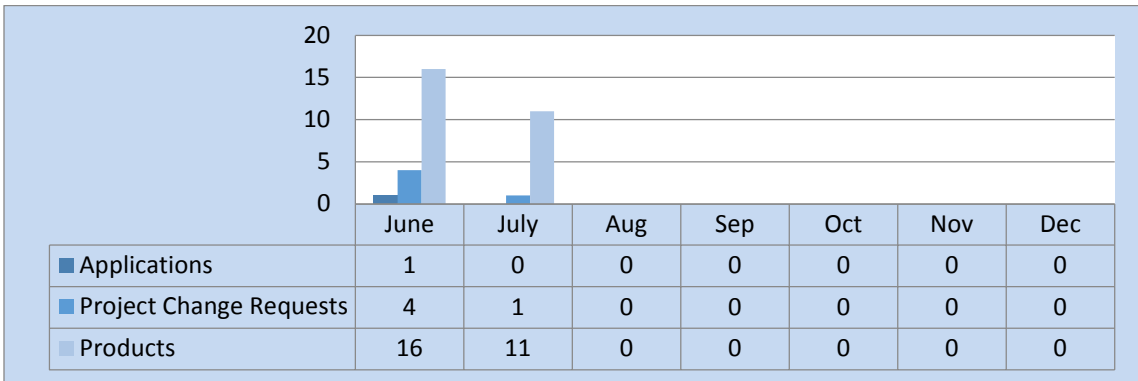
Applications in Development

Agency	Project Name	Scheduled Deploy (Month)	Schedule Variance Reason
KIC	Kansas Service Center Mobile	Jun-15	

Project Change Requests in Development

Agency	Project Name	Scheduled Deploy (Month)	Schedule Variance Reason
KDOR	Tax Payment Portal CCP Implementation	Jun-15	Awaiting Partner Task Completion
KDOR	DLR Interactive 2015 Updates	Jun-15	
KREC	License Renewal 2015 Updates	Jun-15	Project Scheduling Risk Realized
KIC	KanAccess 2015 Updates	Jun-15	
KBI	Limited Criminal History Search Remove Cancel Button	Jul-15	

Projects On-Hold

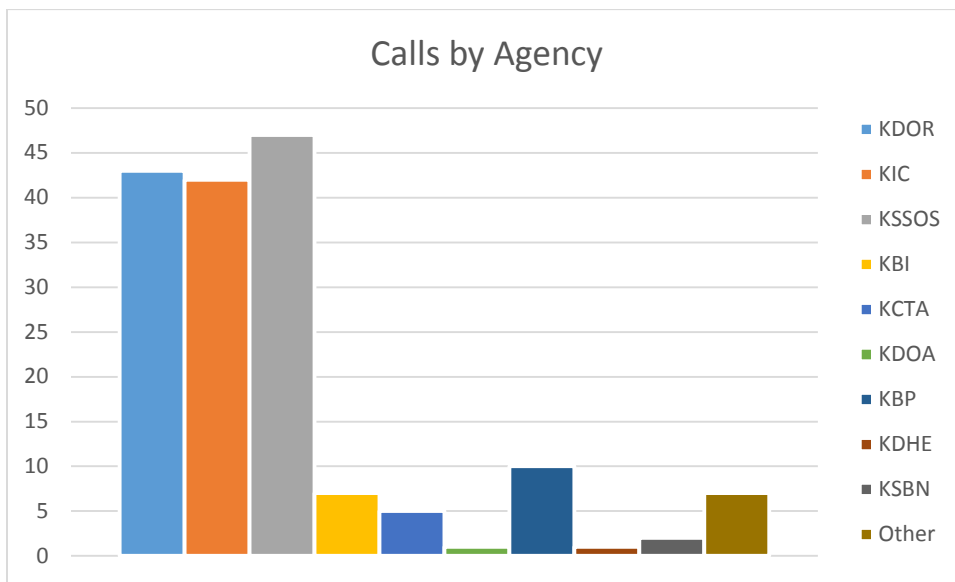| Agency	Project Name	On-Hold Date	On-Hold Reason
KSSOS	Nightly Corporations Batch Rewrite	Jul-14	Partner requested.
KSSOS	UCC Batch Rewrite	Jul-14	Partner requested.
KSSOS	Articles of Incorporation (AOI) Rewrite	May-15	Partner requested.

Products in Development

Agency	Project Name	Scheduled Deploy (Month)
AGSTLIB	KanPay Counter: City of Augusta Public Library	Jun-15
JNCTAS	KanPay Counter: Junction City Animal Shelter	Jun-15
EURKLIB	KanPay Counter: City of Eureka Public Library	Jun-15
SMTH	KanPay Counter: City of Smith Center	Jun-15
USD364	KanPay Counter: USD 364 Marysville	Jun-15
ADMR	KanPay Counter: City of Admire	Jun-15
STMR	KanPay Counter: City of St. Marys	Jun-15
GRNTLIB	KanPay Counter: Garnett Public Library	Jun-15
HMLT	KanPay Counter: City of Hamilton	Jun-15
ANCORWD5	KanPay Counter: Anderson County RWD #5	Jun-15
EDCOHD	KanPay Counter: Edwards County Health Department	Jun-15
OSCORWD8	KanPay Counter: Osage County RWD 8	Jun-15
KDOR	KanPay Counter: Driver Control Office	Jun-15
KDOR	KanPay Counter: Titles and Registrations	Jun-15
SNCOPR	KanPay Counter: Shawnee County Parks and Rec	Jun-15

KSBN	KanPay Counter: KSBN	Jun-15
JFCORWD12	KanPay Counter: Jefferson County Rural Water District #12	Jul-15
USD449	KanPay Counter: USD 449 Easton	Jul-15
DCF	KanPay Counter: Department for Children and Families	Jul-15
RLCORWD1	KanPay Counter: Riley County RWD 1	Jul-15
SNCORWD8	KanPay Counter: Shawnee County RWD 8	Jul-15
USD501	KanPay Counter: USD 501 Chase Middle School	Jul-15
USD509	KanPay Counter: USD 509 South Haven	Jul-15
CFCORWD3	KanPay Counter: Coffey County RWD 3	Jul-15
LVCORWD12	KanPay Counter: Leavenworth County RWD 12	Jul-15
USD467	KanPay Counter: USD 467 Leoti	Jul-15
USD360	KanPay Counter: USD 360 Caldwell	Jul-15

Support Statistics

Summary of incoming phone calls from May 1 – May 27

Calls by Application

■ Webfile/Homestead	
■ WebTags	
■ MVRs	
■ Subscriber	
■ UCC	
■ Annual Reports	
■ KBC	
■ LCH	
■ Property Tax	
■ Other	
■ Pharmacy License Renewal	
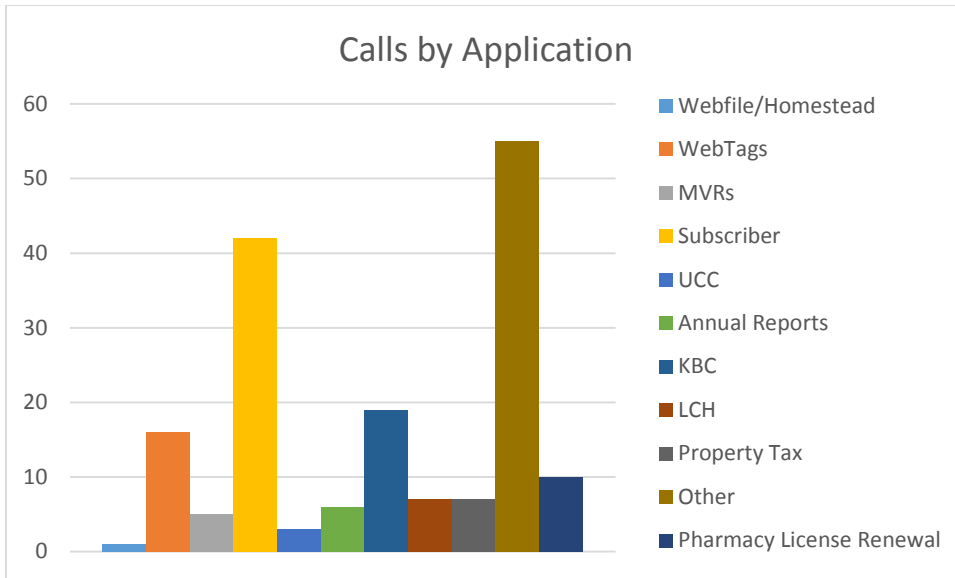
Site Promotions

The following site promotions were launched on Kansas.gov from May 1 – May 22, 2015.

Top Promoted Information
KDOA: State Jobs
GOV: Visit the State Capitol Building
KSDE: Schools of Character
KDWPT: Gypsum Hills Video
KDOR: WebFile
KDHE: Birth Certificate
KDOA: Employee Self Service
KSSOS: Annual Report
Kansas Business Center Updates

The below table summarizes the top 5 visited pages on Kansas.gov from May 1 – May 22, 2015.

Page	Page Views	Time on Page
Business	17,653	1:52
Services	16,134	0:49
Government	8,781	1:50
Resident	6,137	1:26
Agencies	4,174	1:02

Marketing

The following promotions were launched on Kansas.gov social media sites from May 1 – May 22, 2015.

Agency	Service	Type	Description
GOV	Flags Lowered: Law Enforcement Memorial Day	Social Networking	Statewide Interest
KSDE	Schools of Character	Social Networking	Site Promotion
KDOA	State Employment Center	Social Networking	Site Promotion
KSHS	State Capitol Building Tours	Social Networking	Site Promotion
KDWPT	Gypsum Hills Scenic Byway video	Social Networking	Site Promotion
GOV	Flags Lowered: National Peace Officers Memorial Day	Social Networking	Statewide Interest
GOV	Flags Lowered: Memorial Day	Social Networking	Statewide Interest
KDWPT	KS Bucket List	Social Networking	Statewide Interest
KID	When Disaster Strikes Infographic	Social Networking	Statewide Interest
KDA	Cattle Population	Social Networking	Statewide Interest

Post Project Surveys

	Date collected	Treated respectfully by Kansas.gov staff	Understood the process your project was to go through	As involved in the process as you wanted to be	Kept informed of projects progress	Kansas.gov met their commitments to the project timelines	Quality of the product (application or Web site)	Timely responses of Kansas.gov staff to requests/messages	Kansas.gov staff demonstrated expert knowledge in web design and development	Comments
1. 25th Judicial Dist. Youth Services – KPC	Jan 5	5	5	5	5	5	5	5	5	"System is very user friendly."
2. City of New Strawn- KPC	Feb 11	5	5	5	5	5	5	5	5	N/A
3. City of Elkhart – KPC	Feb 8	5	5	5	5	5	5	5	5	N/A
4. Mission Valley USD 330 – KPC	Feb 11, 15	5	5	5	5	5	5	5	5	N/A

5. City of Overbrook-KPC	Feb 27	5	5	5	5	5	5	5	5	N/A
6. City of Valley Falls- KPC	Feb 27	5	5	5	5	5	5	5	5	Kansas.gov Staff listened and advised different avenues of using reports and integrating with the city's current utility program and accounting system. Very responsive to emails; all questions still being fielded!
7. KDOR- Webfile Help Content Updates	Mar 3	5	5	5	5	5	5	5	5	I appreciated the extra time Laura took to make sure the project got done timely and correctly. There were a couple of times I felt like we were going in circles and not getting the information updated after specific notification. Laura was a key player in making the WebFile 2015 Help Content Updates get completed as requested.
8. KSU Wildcat Ext. Dist. 14 – KPC	Mar 13	4	4	4	4	4	4	4	4	N/A
9. Cimarron City Library –KPC	Mar 17	5	5	5	5	5	5	5	5	N/A
10. City of Marysville – KPC	Mar 20	5	5	5	5	5	5	5	5	Jenna was excellent to work [sic] and very knowledgeable! She made sure we felt very comfortable during the entire process. I was impressed with the on-site training --- much better than just trying to do everything via phone. THANK YOU for your service ☺
11. KBI – KCJIS Conference Registration – KanForm	Mar 20	5	4	4	4	4	3	4	4	The website could be a little more intuitive and up to date with a theme or graphics/fonts.
12. City of Linn Valley – KPC	Mar 23	5	4	5	4	5	5	4	5	N/A
13. KBI – Limited Criminal History	Mar 23	4	4	4	4	4	4	4	4	N/A
14. Franklin Co. RWD #6- KPC	Apr 6	5	5	5	5	5	5	5	5	N/A
15. KREC- KPC	Apr 23	5	5	5	5	5	5	5	5	N/A
16. KDHE	May 1	5	5	5	5	5	5	5	5	Jenna Coates was wonderful to work with - she was always efficient and friendly....no matter how many emails I bombarded her with! Jeanine Morgan was also great! She was very pleasant as she walked me through the process of obtaining username and password. Another individual by the name of Sharon directed me to Jeanine and without her guidance I'd still be stuck! Thanks to you all!
Total	16	78	76	77	76	76	76	76	77	
Average		4.88	4.75	4.8	4.75	4.75	4.75	4.75	4.8	